

**ACTION MINUTES
MEETING OF THE PLANNING COMMISSION
TUESDAY, JUNE 2, 2020
ARROYO GRANDE COUNCIL CHAMBERS
215 EAST BRANCH STREET
ARROYO GRANDE, CALIFORNIA**

1. CALL TO ORDER

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Planning Commission: Commissioners Jamie Maraviglia, Andrea Montes, Ken Sage, Vice Chair Frank Schiro and Chair Glenn Martin were present.

Staff Present: Community Development Director Whitney McDonald, Assistant Planner Andrew Perez and Assistant Planner Patrick Holub were present.

3. FLAG SALUTE

Chair Martin led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

None.

6. WRITTEN COMMUNICATIONS

None.

7. CONSENT AGENDA

7.a. CONSIDERATION OF APPROVAL OF MINUTES

Recommended Action: Approve the minutes of the March 3, 2020 Regular Planning Commission meeting.

Action: Commissioner Maraviglia moved, and Vice Chair Schiro seconded the motion to approve Consent Agenda item 7.a. with the recommended course of action. The motion passed on the following roll-call vote:

AYES: Maraviglia, Schiro, Montes, Sage and Martin

NOES: None

ABSENT: None

8. PUBLIC HEARINGS

None.

9. NON-PUBLIC HEARINGS

9.a. ELECTION OF CHAIR AND VICE CHAIR (Perez)

Recommended Action: It is recommended the Planning Commission elect a Chair and Vice Chair to serve effective the second meeting in June 2020, and continuing until its second regular meeting in March 2021.

**PLANNING COMMISSION
MINUTES
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Assistant Planner Perez presented the staff report and responded to Commissioner questions regarding term limits for Chair and Vice Chair.

Vice Chair Schiro nominated Glenn Martin to serve as Chair of the Planning Commission. Commissioner Maraviglia seconded and the motion passed unanimously.

Chair Martin made a motion to nominate Frank Schiro as Vice Chair of the Planning Commission. Commissioner Sage seconded and the motion passed unanimously.

10. ADMINISTRATIVE DECISIONS SINCE MAY 19, 2020

Case No.	Applicant	Address	Description	Action	Planner
ASP 20-005	Steve Fear, Coast Monument Signs	1259 East Grand Avenue	One (1) new wall sign and one (1) new ground sign for a new business.	A	P. Holub
ARC20-002	David Pomeroy & Robin Greene	311 Myrtle Drive	New single-family residence	A	A. Perez
ARC20-003	Dr. Brett Garrett	1040 E. Grand Avenue	Exterior alterations to an existing commercial structure	A	A. Perez
ARC20-004	Dr. Perry Patel	1054 E. Grand Avenue	Exterior alterations to an existing commercial structure	A	A. Perez

11. COMMISSION COMMUNICATIONS

Vice Chair Schiro expressed that he has missed seeing everyone. Commissioner Maraviglia agreed.

Commissioner Montes provided the Commission with an update on her participation on the Jim Guthrie Community Service Grant Panel.

12. STAFF COMMUNICATIONS

Community Development Director McDonald announced that she has been appointed the Acting Deputy City Manager and that Bill Robeson has been appointed the Acting City Manager.

Community Development Director McDonald informed the Commission that a public hearing is scheduled for June 16th and that the Community Development Department is taking electronic submittals for all permit types and also that a new permit type has been developed to allow restaurants to set up outdoor seating areas to reduce risks of coronavirus transmission.

13. ADJOURNMENT

The meeting adjourned at 6:16 p.m.

ATTEST:

PATRICK HOLUB
ASSISTANT PLANNER
(Approved at PC Meeting _____)

GLENN MARTIN, CHAIR