

**ACTION MINUTES
MEETING OF THE PLANNING COMMISSION
TUESDAY, MARCH 3, 2020
ARROYO GRANDE COUNCIL CHAMBERS
215 EAST BRANCH STREET
ARROYO GRANDE, CALIFORNIA**

1. CALL TO ORDER

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Planning Commission: Commissioners Jamie Maraviglia, Andrea Montes, Ken Sage, and Chair Glenn Martin were present. Vice Chair Frank Schiro was absent.

Staff Present: Community Development Director Whitney McDonald, Assistant Planner Andrew Perez and Assistant Planner Patrick Holub were present.

3. FLAG SALUTE

Chair Martin led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

None.

6. WRITTEN COMMUNICATIONS

None.

7. CONSENT AGENDA

7.a. CONSIDERATION OF APPROVAL OF MINUTES

Recommended Action: Approve the minutes of the February 4, 2020 Regular Planning Commission meeting.

Action: Commissioner Montes moved, and Commissioner Sage seconded the motion to approve Consent Agenda item 7.a. with the recommended course of action. The motion passed on the following roll-call vote:

AYES: Montes, Sage, Maraviglia and Martin

NOES: None

ABSENT: Schiro

8. PUBLIC HEARINGS

None.

9. NON-PUBLIC HEARINGS

9.a. Consideration OF the 2019 GENERAL PLAN ANNUAL REPORT (Perez)

Recommended Action: It is recommended the Planning Commission receive and file the 2019 General Plan Annual Report for final acceptance by the City Council.

Assistant Planner Perez presented the staff report and responded to Commissioner questions regarding staffing levels, the definition of attainable housing, and RHNA numbers.

In response to a question regarding staffing levels, Community Development Director McDonald announced that Patrick Holub had been promoted to the position of Assistant Planner.

Chair Martin made a motion to confirm that the Planning Commission has received and filed the 2019 General Plan Annual Report. Commissioner Maraviglia seconded and the motion passed on the following roll-call vote.

AYES: Martin, Maraviglia, Montes and Sage
NOES: None
ABSENT: Schiro

9.b CONSIDERATION OF PLANNING COMMISSION APPOINTMENT TO THE JIM GUTHRIE COMMUNITY SERVICE GRANT COMMITTEE (Perez)

Recommended Action: It is recommended the Planning Commission appoint one Commissioner and one alternate to serve as a representative on the Jim Guthrie Community Service Grant Committee

Assistant Planner Perez presented the staff report and responded to Commissioner questions regarding the number of meetings and provided background on the history of the Grant Program.

The Commission unanimously agreed to nominate Commissioner Montes to serve as the Planning Commission's representative on the Jim Guthrie Community Service Grant Committee. The Commission unanimously agreed to nominate Commissioner Maraviglia to serve as alternate and Chair Martin to serve as second alternate.

10. ADMINISTRATIVE DECISIONS SINCE JANUARY 21, 2020

Case No.	Applicant	Address	Description	Action	Planner
PPR20-001	AT&T	300 Reservoir Road	Replacement of wireless communications equipment at an existing wireless facility.	A	A. Perez
PPR20-002	Ron Freeman	145 Tally Ho	Establishment of a homestay in an existing single-family residence.	A	A. Perez

11. COMMISSION COMMUNICATIONS

None.

12. STAFF COMMUNICATIONS

Community Development Director McDonald announced that on April 3rd, 2020 there would be a regional housing summit to identify regional goals for providing housing.

Community Development Director McDonald shared that staff had a Housing Element Update kickoff meeting with the consultant and that they are considering a joint Planning Commission and City Council workshop in either April or May.

In response to a question from Chair Martin, Community Development Director McDonald announced that the Chair and Vice Chair for the next year will be chosen at the next meeting on March 17th.

13. ADJOURNMENT

The meeting adjourned at 6:35 p.m.

ATTEST:

**PATRICK HOLUB
PERMIT TECHNICIAN
(Approved at PC Meeting _____)**

GLENN MARTIN, CHAIR

DRAFT