

## **ACTION MINUTES**

### **SPECIAL AND REGULAR MEETINGS OF THE CITY COUNCIL TUESDAY, JUNE 8, 2021 COUNCIL CHAMBERS, 215 E. BRANCH STREET ARROYO GRANDE, CALIFORNIA**

In compliance with the State Shelter at Home Order due to the coronavirus pandemic, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this meeting was held by teleconference.

#### **SPECIAL MEETING 5:00 P.M.**

##### **1. CALL TO ORDER**

Mayor Ray Russom called the Special City Council Meeting to order at 5:03 p.m.

##### **2. ROLL CALL**

Council Members Lan George, Keith Storton, Mayor Pro Tem Jimmy Paulding, and Mayor Caren Ray Russom were all present via teleconference. Council Member Kristen Barneich was absent.

Staff members present via teleconference were City Manager Whitney McDonald, Assistant City Manager/Public Works Director Bill Robeson, City Attorney Timothy Carmel, and City Clerk Jessica Matson.

##### **3. FLAG SALUTE**

Mayor Ray Russom led the flag salute.

##### **4. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

None.

##### **CLOSED SESSION**

The City Attorney announced that City Council would recess to a closed session for the following:

- a) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:

Agency Negotiator: Whitney McDonald, City Manager

Represented Employees: Service Employees International Union (SEIU) Local 620

- b) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:

Agency Designated Representative: Whitney McDonald, City Manager

Employee Organization: Arroyo Grande Police Officers' Association (AGPOA)

Council Member Barneich joined the meeting at 5:05 p.m.

##### **RECONVENE**

The City Council reconvened to open session at 6:00 p.m. in conjunction with the Regular City Council Regular Meeting. Announcements of any reportable action from the closed session were made under Item 5.

**REGULAR MEETING 6:00 P.M.**

**1. CALL TO ORDER**

Mayor Ray Russom called the Regular City Council Meeting to order at 6:00 p.m.

**2. ROLL CALL**

City Council: Council Members Lan George, Kristen Barneich, Keith Storton, Mayor Pro Tem Jimmy Paulding, and Mayor Caren Ray Russom were all present via teleconference.

Staff Present: City Manager Whitney McDonald, Assistant City Manager/Public Works Director Bill Robeson, City Attorney Timothy Carmel, City Clerk Jessica Matson, Administrative Services Director Nicole Valentine, and Police Chief Michael Martinez.

**3. MOMENT OF REFLECTION**

**4. FLAG SALUTE**

Council Member Barneich the flag salute.

**5. AGENDA REVIEW**

Mayor Ray Russom requested that Item 11.a. be moved up on the agenda to be heard before Item 10.a. Council concurred.

**5.a. Closed Session Announcements.**

**Special Meeting of June 8, 2021**

- a) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:  
Agency Negotiator: Whitney McDonald, City Manager  
Represented Employees: Service Employees International Union (SEIU) Local 620
- b) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:  
Agency Designated Representative: Whitney McDonald, City Manager  
Employee Organization: Arroyo Grande Police Officers' Association (AGPOA)

City Attorney Carmel announced that the City Council discussed labor negotiations with its negotiator, City Manager Whitney McDonald, and there was no reportable action.

**5.b. Ordinances read in title only.**

None.

**6. SPECIAL PRESENTATIONS**

**6.a. Update Regarding Countywide COVID-19 Efforts.**

**Recommended Action:** Receive update, accept public comments, discuss, and provide direction, as necessary.

City Manager McDonald provided a brief update on COVID-19 efforts and responded to questions from Council.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

**6.b. City Manager Communications.**

**Recommended Action:** Receive correspondence/comments as presented by the City Manager and provide direction, as necessary.

City Manager McDonald highlighted that the City has appointed Nicole Valentine as Administrative Services Director and Brian Pedrotti as Community Development Director; and that at its June 22, 2021 meeting, the City Council will be hearing an item on the Circulation Element Update.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

**6.c. Honorary Proclamation Declaring June 19, 2021 as “Juneteenth Day” in Arroyo Grande.**

Mayor Ray Russom read the Honorary Proclamation Declaring June 19, 2021 as “Juneteenth Day” in Arroyo Grande. Cheryl Vines, NAACP SLO, accepted the proclamation.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

**7. COMMUNITY COMMENTS AND SUGGESTIONS**

Mayor Ray Russom invited public comment. Speaking from the public were Jamie Sanbonmatsu. No further public comments were received.

**8. CONSENT AGENDA**

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion.

In response to Council questions regarding Item 8.h., Assistant City Manager/Public Works Director Robeson noted that staff is monitoring the fund balance for each assessment district.

Mayor Ray Russom invited public comment. No public comments were received.

**Action:** Council Member Barneich moved to approve Consent Agenda Items 8.a. through 8.h., with the recommended courses of action. Council Member Storton seconded, and the motion passed on the following roll-call vote:

**AYES:** Barneich, Storton, George, Paulding, Ray Russom  
**NOES:** None

ABSENT: None

**8.a. Consideration of Cash Disbursement Ratification.**

**Action:** Ratified the listing of cash disbursements for the period May 16, 2021 through May 31, 2021.

**8.b. Consideration of Fiscal Year 2021-22 Appropriation Limit.**

**Action:** Adopted a Resolution entitled: ***“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING A TAX PROCEEDS EXPENDITURE APPROPRIATION LIMIT FOR FISCAL YEAR 2021-22”***

**8.c. Consideration of Approval of Minutes.**

**Action:** Approved the minutes of the Special and Regular City Council Meetings of May 25, 2021, as submitted.

**8.d. Adoption of a Resolution Declaring a Continued Local Emergency Related to the Coronavirus (COVID-19) Pandemic.**

**Action:** Adopted a Resolution entitled: ***“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING A CONTINUED LOCAL EMERGENCY RELATED TO THE CORONAVIRUS (COVID-19) PANDEMIC”***.

**8.e. Consideration to Approve a Budget Adjustment to Appropriate \$14,000, Including \$10,000 of K-9 Donations, for the Purchase of Ballistic Helmets.**

**Action:** Approved a budget adjustment to the Police Department budget to record the \$10,000 of K-9 Donations as revenue and appropriate the expenditure of \$14,000 for Ballistic Helmets for Fiscal Year 2020-21.

**8.f. Consideration to Approve the Memorandum of Understanding between the Arroyo Grande Police Department and the Lucia Mar School District for School Resource Officer Services.**

**Action:** Approved an MOU between the City of Arroyo Grande and the Lucia Mar Unified School District (LMUSD) to share the cost of salary and benefits for one School Resource Officer (SRO) position in Fiscal Year (FY) 2021-22 and authorize the Chief of Police to execute the MOU.

**8.g. Consideration to Approve Construction Plans & Specifications and California Environmental Quality Act Exemption for the 2021 Concrete Repairs Project, PW 2021-02.**

**Action:** 1) Approved the construction plans & specifications for the 2021 Concrete Repairs Project, PW 2021-02; 2) Authorized staff to advertise for construction bids; 3) Found that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15301(c); and 4) Directed the City Clerk to file a Notice of Exemption.

**8.h. Consideration of Approval of Engineer’s Reports and Adoption of Resolutions Declaring the City’s Intention to Levy and Collect Assessments for the Parkside Village Assessment District, Grace Lane Assessment District and Landscaping and Lighting District No. 1, within Tract 1769, for Fiscal Year 2021-2022.**

**Action:** 1) Approved the Engineer’s Reports for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1, within Tract 1769, for Fiscal Year 2021-2022; 2) Adopted Resolutions entitled: ***“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE PARKSIDE VILLAGE ASSESSMENT DISTRICT FOR FISCAL YEAR 2021-2022”***; ***“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE GRACE LANE ASSESSMENT DISTRICT FOR***

**FISCAL YEAR 2021-2022”;** and **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE ARROYO GRANDE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1, WITHIN TRACT 1769, FOR FISCAL YEAR 2021-2022”;** and 3) Set a public hearing for June 22, 2021 at 6:00 p.m. for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1, within Tract 1769, to consider levying the property assessments.

## **9. PUBLIC HEARINGS**

None.

The next agenda item was heard out of order.

## **11. NEW BUSINESS**

### **11.a. Discussion, Consideration and Approval of Fiscal Years 2021-23 Biennial Operating Budget, 5-Year Capital Improvement Program Budget, and Adoption of a Resolution Establishing a Salary Range for Six New Positions and Approving the Updated Citywide Combined Salary Schedule.**

Don Rhoads, Financial Consultant, and Administrative Services Director Valentine presented the staff report and recommended that Council discuss, consider and adopt a Resolution approving the FY 2021-23 Biennial Budget, a Resolution approving the 5-Year Capital Improvement Program Budget, and a Resolution establishing a salary range for a Full-Time Neighborhood Services Technician; Deputy City Clerk/Communications Coordinator; Streets Maintenance Supervisor; Parks, Tree & Landscape Supervisor; Utilities/Water & Sewer System Supervisor; and Soto Sports Complex Maintenance & Coordination Supervisor and approving the Updated Citywide Combined Salary Schedule. Staff responded to extensive questions from Council.

Mayor Ray Russom invited public comments. No public comments were received.

**Action:** Mayor Ray Russom moved to adopt a Resolution entitled: **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING THE FISCAL YEAR 2021-23 BIENNIAL BUDGET AND MAKING APPROPRIATIONS FOR THE AMOUNT BUDGETED”**, as amended to include \$45,000 for a half-ton Public Works vehicle. Council Member George seconded, and the motion passed on the following roll-call vote:

**AYES:** Ray Russom, George, Barneich, Storton, Paulding  
**NOES:** None  
**ABSENT:** None

**Action:** Mayor Ray Russom moved to adopt a Resolution entitled: **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING THE FISCAL YEAR 2021-2023 CAPITAL IMPROVEMENT PROGRAM BUDGET AND MAKING APPROPRIATIONS FOR THE AMOUNT BUDGETED”**. Mayor Pro Tem Paulding seconded, and the motion passed on the following roll-call vote:

**AYES:** Ray Russom, Paulding, Barneich, Storton, George

**NOES:** None  
**ABSENT:** None

**Action:** Mayor Ray Russom moved to adopt a Resolution entitled: **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ESTABLISHING A SALARY RANGE FOR A FULL-TIME NEIGHBORHOOD SERVICES TECHNICIAN; DEPUTY CITY CLERK/ COMMUNICATIONS COORDINATOR; STREETS MAINTENANCE SUPERVISOR; PARKS, TREE & LANDSCAPE SUPERVISOR; UTILITIES/WATER & SEWER SYSTEM SUPERVISOR; AND SOTO SPORTS COMPLEX MAINTENANCE & COORDINATION SUPERVISOR AND APPROVING THE UPDATED CITYWIDE COMBINED SALARY SCHEDULE”**. Council Member Barneich seconded, and the motion passed on the following roll-call vote:

**AYES:** Ray Russom, Barneich, Storton, George, Paulding  
**NOES:** None  
**ABSENT:** None

*Mayor Ray Russom called for a brief break at 8:01 p.m. The Council reconvened at 8:06 p.m.*

**10. OLD BUSINESS:**

**10.a. Consideration of Responses from the Cities of Pismo Beach and Grover Beach Regarding the Central Coast Blue Project, Including Consideration of Approval of the Expenditure of Funds for Future Project-Related Costs.**

City Manager McDonald introduced the item and recommended that Council consider the responses received from the cities of Pismo Beach and Grover Beach to the letter from the Arroyo Grande City Council dated April 16, 2021, regarding the proposed Operating Agreement governing participation in the Central Coast Blue Project, and authorize (1) participation in a joint meeting of the three City Councils of the cities of Arroyo Grande, Grover Beach, and Pismo Beach, (2) participation in the mediated discussions with two Councilmembers and City staff, and (3) authorize the payment of up to 50% of the going-forward pre-construction costs of the Project, up to the amount included in the City’s adopted Fiscal Year 2020-21 Budget and proposed in the Fiscal Years 2021-23 Budget from the Water Availability Fund. Staff responded to extensive questions from Council.

Mayor Ray Russom invited public comments. Speaking from the public were Jeff Edwards, Joshua Medrano, Building and Construction Trades Council, Julie Tacker, Jocelyn Brennan, Manley McNinch, and Brad Snook. No further comments were received.

**Action:** Mayor Pro Tem Paulding moved to respond affirmatively to the letters received by Pismo Beach and Grover Beach, acknowledge their response, and ask them, respectfully, to provide a revised operating agreement that substantively addresses the two concerns the City raised, and until such time that our City Manager receives the revised draft, our City as an organization and City Council will not be willing to entertain engaging in cost contributions related to the project; and authorize City Manager discretion to negotiate the terms. Council Member Barneich seconded, and the motion passed on the following roll-call vote:

**AYES:** Paulding, Barneich, Storton, George, Ray Russom  
**NOES:** None  
**ABSENT:** None

**11. NEW BUSINESS**

**11.b. Consideration of Resuming In-Person City Council Meetings, Including Consideration of a Hybrid Meeting Solution and Appropriation of Public, Education, and Governmental Access Channels Funds to Fund the Project.**

City Clerk Matson presented the staff report and recommended that the Council consider resuming in-person meetings on July 27, 2021, following the lifting of certain State COVID-19 restrictions on gatherings, capacity and distancing limitations currently anticipated to occur on June 15, 2021, and select hybrid meeting solution Option 2. Staff responded to questions from Council.

Mayor Ray Russom invited public comments. No public comments were received.

**Action:** Mayor Ray moved to direct staff to resume in-person City Council meetings on July 27, 2021 and select Option 2 for a hybrid meeting solution. Mayor Pro Tem Paulding seconded, and the motion passed on the following roll-call vote:

**AYES:** Ray Russom, Paulding, Barneich, Storton, George  
**NOES:** None  
**ABSENT:** None

**11.c. Consideration of Participation in Visit SLO CAL Oceano Dunes Economic Impact Assessment.**

City Manager McDonald presented the staff report and recommended that the Council consider participating in the Oceano Dunes Economic Impact Assessment proposed by Visit SLO CAL, in partnership with the South County Chambers of Commerce, and supported by the City of Grover Beach and the County of San Luis Obispo.

Jocelyn Brennan, South County Chambers of Commerce, and Chuck Davison, Visit SLO CAL responded to questions from Council.

Mayor Ray Russom invited public comments. No public comments were received.

**Action:** Council Member Storton moved to approve the City's participation in the Visit SLO CAL Oceano Dunes Economic Impact Assessment and appropriate \$5,000 from the City Manager's Fiscal Year 2020-21 consultant services budget for the study. Mayor Pro Tem Paulding seconded, and the motion passed on the following roll-call vote:

**AYES:** Storton, Paulding, George, Ray Russom  
**NOES:** Barneich  
**ABSENT:** None

**12. COUNCIL COMMUNICATIONS**

Council Member Barneich commended the Arroyo Grande Police Department on their Social Media management.

Mayor Pro Tem Paulding thanked those who were involved in the selection process of the Small Business Assistance Grants Program.

Mayor Ray Russom announced that on June 17<sup>th</sup> she will be giving the State of the City presentation to the South County Chambers; and requested an alternate to attend the June 18<sup>th</sup> Mayors meeting in her place.

Council Member Storton stated that he will not be able to attend the next Council meeting.

**13. CLOSED SESSION**

None.

**14. ADJOURNMENT**

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 10:37 p.m.

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**Caren Ray Russom, Mayor**

**ATTEST:**

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**Jessica Matson, City Clerk**

**(Approved at CC Mtg \_\_\_\_\_)**