



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPLICATION FOR THE 2008 PROGRAM YEAR

SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING
976 OSOS STREET • ROOM 200 • SAN LUIS OBISPO • CALIFORNIA 93408 • (805) 781-5600

Promoting the Wise Use of Land • Helping to Build Great Communities

Organization Name: _____
(Attach additional sheets if necessary)

To be considered for CDBG assistance, please submit this completed application with any exhibits, budgets or beneficiary data as needed. Applications can be mailed to one of the participating jurisdictions listed in this application or to: Tony Navarro, Planner III, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA., 93408 or hand delivered to Tony Navarro at 1035 Palm Street, Room 370, San Luis Obispo, CA., faxed to (805) 781-5624, or e-mailed to tnavarro@co.slo.ca.us. **The application deadline is 5:00 P.M., Friday, October 5, 2007.** Applications must be received by the County or one of the participating cities (Arroyo Grande, Atascadero, Grover Beach, Paso Robles, San Luis Obispo) prior to close of the business day. **POSTMARKED DATED MAIL RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

NOTE:

(1) Please review the CDBG regulations and guidelines and the Request for Proposals before completing this proposal. A copy of a HUD-prepared CDBG eligibility guidebook is available upon request from County staff. Also, please call County and/or city CDBG staff with any questions about how to complete the form or about the rating criteria and process.

(2) If the information for any of the questions below requires more room to provide a complete explanation of your proposed project or program, please attach additional sheets.

CONTACT INFORMATION

1. Name and mailing address of applicant organization, with contact person, phone and fax numbers, and e-mail address:

Name:

Address (mailing and physical address requested if different):

Contact person/title

Phone:

Fax:

E-mail address:

5. Check any of the following eligible activity categories that apply to the proposed project or program: (Refer to CDBG regulations and the Guide to Eligible CDBG Activities).

- Acquisition of real property
- Disposition of real property
- Public facilities and improvements (may include acquisition, construction, reconstruction, rehabilitation or installation)
- Privately owned utilities
- Clearance and remediation activities
- Public services
- Interim assistance
- Relocation of individuals, families, businesses, non-profit organizations, and/or farms
- Loss of rental income
- Removal of architectural barriers
- Housing rehabilitation
- New housing construction (under limited circumstances)
- Homeownership assistance
- Housing services
- Code enforcement
- Historic preservation
- Commercial or industrial rehabilitation
- Special economic development
- Technical assistance and planning studies

6. Describe the need and the degree of urgency for the proposed project or program. What would be the consequences if the proposed project or program is not funded in the next year?

7. Please describe the specific organizational method used to implement the proposed project or program (single or multiple group, public agency, non-profit, for-profit, experience in operating similar programs, etc.):

NATIONAL OBJECTIVES CRITERIA

8. Does the proposed project or activity meet one of the three national objectives of the CDBG program? Please check one of the objectives below that applies to the proposal, and explain how the project or activity meets that national objective.

- a. _____ Benefits low- and moderate-income persons as defined by the U.S. Department of Housing and Urban Development (HUD).

NOTE: To meet this national objective, the proposed activity must benefit a specific clientele or residents in a particular area of the County or participating city, at least 51 percent of who are low- and moderate-income persons.

- b. _____ Aids in the prevention or elimination of slums or blight.

NOTE: To meet this national objective, the proposed activity must be within a designated slum or blighted area and must be designed to address one or more conditions that contributed to the deterioration of the area.

- c. _____ Meets community development needs having a particular urgency where existing conditions pose a serious and immediate threat to the health or welfare of the community, and no other funding sources are available.

NOTE: To meet this national objective, the proposed activity must deal with major catastrophes or emergencies such as floods or earthquakes.

9. If the project or program is designed to meet the national objective of providing benefit to low- and moderate-income persons, please estimate the number of persons (or households) to benefit from the project and break that estimate down by income group as follows:

- a. Total number of persons or households who will benefit from the project or program (regardless of income group):

_____ Persons/households (circle the applicable unit)

- b. Of the total number of persons or households entered above, how many will be low-income (earning 51% - 80% or less of the County median-income)?

_____ Persons/households (circle the applicable unit)

- c. Of the total number of persons or households entered above, how many will be very low-income (earning 50% or less of the County median-income)?

_____ Persons/households (circle the applicable unit)

10. Who are the clients of your organization? (Example: low- to moderate-income persons, elderly persons, severely disabled persons, migrant farm workers, battered spouses, etc.)

11. How will the clients benefit from this project?

BENEFICIARY DATA

12. How do you currently collect demographic data on the beneficiaries of the proposed project or program? (Example: racial/ethnic characteristics)*

13. How do you currently document income status of each client? (Example: very low, low- and moderate-income)*

***NOTE:** You are required to provide beneficiary data at the end of each quarter of the fiscal year if funds are drawn.

FINANCIAL INFORMATION

14. Total amount of CDBG funds requested: \$ _____

Please identify the jurisdiction(s) to which you are applying*:

If you are requesting CDBG funds from more than one jurisdiction, please break down the amount shown above by the jurisdiction listed below.

City of Arroyo Grande: _____ City of Paso Robles: _____

City of Atascadero: _____ City of San Luis Obispo: _____

City of Grover Beach: _____ County of San Luis Obispo: _____

***NOTE:** If you are applying to one or more cities, please provide a copy of the application to the County by the application deadline of **Friday, October 5, 2007**.

15. Please describe the budget for the proposed project or program. Itemize all sources of funding expected to be available and used for this project

a. **Revenues:**

- | | |
|--------------------------------------------------|-----------------|
| 1. CDBG Funds requested | \$ _____ |
| 2. Other Federal fund(s) (please describe below) | \$ _____ |
| 3. State source(s) (please describe below) | \$ _____ |
| 4. Local source(s) (please describe below) | \$ _____ |
| 5. Other funds (please describe below) | \$ _____ |
| Total Revenues | \$ _____ |

b. **Expenditures:** List below by item or cost category.

16. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available? And from what source(s)?

17. Will CDBG funds be used to match/leverage other funds? List below funding sources and amounts and identify award dates of these sources.

I certify that the information in this application is true and accurate to the best of my knowledge and ability.

Signature

Date

Printed or typed name

Title

Note to applicant:

The County and cities require all of the grant recipients to maintain general liability, automobile and workman's compensation insurance with limits of not less than \$1 million*. Provide documentation regarding ability to provide the required coverage.

* Liability coverage may vary by jurisdiction. Please call the city/county contact to verify limits.

Reporting of beneficiary data on a quarterly and year-end basis is required for HUD purposes. If you are successful in obtaining federal funds you will need to attend a mandatory meeting at a yet to be determined time and location.

Prior to HUD's release of grant conditions and/or funds for the CDBG-funded project, a review of the project's potential impact on the environment must be conducted by the awarding jurisdictions and approved by the County of San Luis Obispo **prior to obligating or incurring project costs**. The County must certify to HUD that it has complied with all applicable environmental procedures and requirements. Should project costs be obligated or incurred prior to the completion of the necessary environmental review, the project **shall not** benefit from the federal funds.

If you need assistance or have questions regarding this application, please contact any of the persons listed below. Your application(s) can be dropped off or mailed to the following locations:

- Jim Bergman, Community Development Dept., City of Arroyo Grande, 214 E. Branch Street (P.O. Box 550), Arroyo Grande, CA 93421, (805) 473-5420.
- Valerie Humphrey, Public Works Dept., City of Atascadero, 6907 El Camino Real, Atascadero, CA 93422, (805) 470-3460.
- Janet Reese, Community Development Dept., City of Grover Beach, 154 S. Eighth St., Grover Beach, CA 93433, (805) 473-4520.
- Ed Gallagher, Community Development Dept., City of Paso Robles, 1000 Spring St., Paso Robles, CA 93446, (805) 237-3970.
- Peter Brown, Community Development Dept., City of San Luis Obispo, 919 Palm St., San Luis Obispo, CA 93401, (805) 781-7170.
- Tony Navarro, Dept. of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA 93408, (805) 781-5787.