



10. How was this amount calculated? (Itemize and attach bills, repair estimates, receipts, etc.; if claim is for vehicle damage, obtain and attach two (2) repair estimates):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. What is your basis for claiming that the City or City employee(s) are the cause of your injury, damages or loss?

\_\_\_\_\_  
\_\_\_\_\_

12. What are the name(s) of the City employee(s) whom you allege caused your injury, damages or loss, if known?

\_\_\_\_\_

13. Name, address and phone number of any witnesses who can substantiate your claim:

\_\_\_\_\_  
\_\_\_\_\_

14. Any additional information that you believe might be helpful to the City in considering this claim:

\_\_\_\_\_  
\_\_\_\_\_

15. All notices and communications with regard to this claim will be directed to the Claimant shown in lines 1 and 2 above unless you complete the following to identify to whom further communication should be directed:

Name: \_\_\_\_\_ Relationship to Claimant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_  
STREET NUMBER STREET APT NO. CITY STATE ZIP

**SIGNATURES:**

I/We, the undersigned, declare under penalty of perjury that I/we have read the foregoing claim for damages and know the contents thereof; that the same is true of my/our own knowledge and belief, save and except as to those matters wherein stated on information and belief, and as to them, I/we believe to be true.

\_\_\_\_\_  
Claimant Printed Name Claimant Signature Date Signed

(Note: If someone files the claim on behalf of the claimant, the person making the claim on behalf of the claimant should sign above.)

\_\_\_\_\_  
Claimant Printed Name Claimant Signature Date Signed

**WARNING: PENAL CODE SECTION 72 MAKES IT A CRIME PUNISHABLE BY IMPRISONMENT TO SUBMIT A "FALSE OR FRAUDULENT CLAIM" FOR PAYMENT TO A CITY OR PUBLIC DISTRICT, AND CODE OF CIVIL PROCEDURES SECTION 1038 AUTHORIZES THE AWARD OF ATTORNEY FEES AGAINST A CLAIMANT WHO BRINGS A CLAIM THAT IS "NOT BROUGHT IN GOOD FAITH AND WITH REASONABLE CAUSE."**