

## Plan Requirements:

### Information:

- Existing & Proposed Topography within 100 feet of the site
- Contour Intervals to show on and off-site drainage
- Site's Property Lines
- Location & Graphic Representation of all existing & proposed drainage facilities
- Detailed plans of all drainage devices to be constructed as well as calculations justifying the estimated runoff
- Location & graphic representation of proposed excavations and fills
- Location and type of vegetation
- Location of proposed final surface runoff, erosion and sediment control practices
- Estimated quantity of earth material in cubic yards to be excavated
- Outline of methods to be used in clearing vegetation
- Proposed sequence and schedule of land disturbing activities
- Location of any buildings or structures on property or within 400 feet of project

### Appearance:

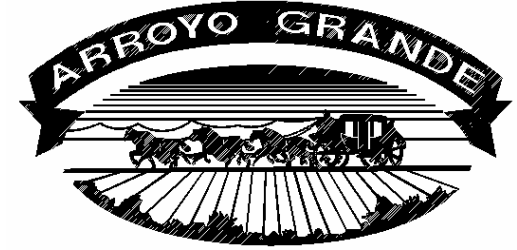
- North Arrow
- Written and Graphic Scales
- 24 x 36 Sheet Size
- City Standard Drawing Border

Please contact the Engineering Office at (805) 473-5440 with any questions regarding plan requirements.

This brochure is one of a series of pamphlets outlining City rules, regulations and guidelines.

For more information or additional brochures, contact:

City of Arroyo Grande  
**PUBLIC WORKS DEPARTMENT  
ENGINEERING OFFICE**  
208 E. Branch Street  
Arroyo Grande, CA 93420  
(805) 473-5440



**Public Works Department**

## **How to Obtain a Grading Permit**



**City of Arroyo Grande**  
P.O. Box 550  
208 E. Branch Street  
Arroyo Grande, CA 93420  
(805) 473-5440

# Permit Application, Plans, Specifications and Reports

Municipal Code Section 13.24.060



## APPLICATION

The property owner or their representative shall submit an application to the City including two sets of the site map and grading plans, soils report, grading quantities, and any additional information to support the application. Application fees are payable at this time. Plan check and permit fees are based on the quantity of soil being moved in accordance with the current issue of the Uniform Building Code.

## GRADING PLAN

The grading plan should include cut and fill quantities, benchmark data, existing and proposed topography with contours at 2 feet intervals, and the owner contact information. Plans should be submitted on 24 x 36 size sheets with the standard City drawing border.

## GRADING REQUIREMENTS

All grading in excess of 5,000cy shall be performed in accordance with the approved grading plan prepared by a civil engineer and shall be designated as “engineered grading”. Grading involving less than 5,000cy shall be designated “regular grading” unless the permittee, with the approval of the Public Works Director, chooses to have the grading performed as “engineered grading”. Cut and fills shall be no steeper than (2:1) horizontal to vertical unless supported by a geology study.



## PERMIT ISSUANCE

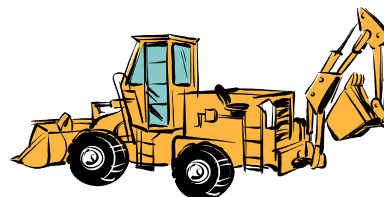
A permit shall authorize only that work which is described or illustrated on the approved grading plan.

## NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES)

Property owner must address the impacts of stormwater runoff. Any construction site over one acre must file a notice of intent with the Regional Water Quality Control Board (RWQCB). The site will be required to provide pollution prevention plans and appropriate construction site runoff controls.

## EROSION CONTROL PLAN

The applicant shall be responsible for containing all erosion on-site and shall compile an erosion control plan in accordance with the Cities Best Management Practices. The plan must prevent soil migration from the construction site.



## FINAL REPORTS & APPROVAL

Final approval for building sites shall not be given until all work has been completed in accordance with the approved plans and the pad certification and compactions reports have been approved.

## APPLICATIONS ON-LINE

The City’s grading ordinance and grading application can be obtained on-line at [www.arroyogrande.org](http://www.arroyogrande.org)

Please submit all plans and documents to:

**CITY OF ARROYO GRANDE  
PUBLIC WORKS DEPARTMENT  
ENGINEERING OFFICE  
208 E. Branch Street  
Arroyo Grande, CA 93420  
(805) 473-5440**

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