

**ACTION MINUTES
MEETING OF THE PLANNING COMMISSION
TUESDAY, OCTOBER 19, 2021
ZOOM WEBINAR**

1. CALL TO ORDER

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Planning Commission: Commissioners Kevin Buchanan, Jim Guthrie, Jamie Maraviglia, Vice Chair Frank Schiro and Chair Glenn Martin were present.

Staff Present: Community Development Director Brian Pedrotti, City Engineer Robin Dickerson, Associate Planner Andrew Perez and Assistant Planner Patrick Holub were present.

3. FLAG SALUTE

Commissioner Guthrie led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

Stew Errico spoke about the City Council prioritizing a future agenda item regarding the City's Short Term Rental Ordinance. He spoke against the appeal process and the costs involved with filing an appeal.

6. WRITTEN COMMUNICATIONS

None.

7. CONSENT AGENDA

7.a. CONSIDERATION OF APPROVAL OF MINUTES

Recommended Action: Approve the minutes of the September 7, 2021 Regular Planning Commission meeting.

7.b. CONSIDERATION OF LOT LINE ADJUSTMENT 21-002; LOCATION – 379 CORBETT CANYON ROAD; APPLICANT – JOSEPH WAIS; REPRESENTATIVE – LEONARD LENGER

Recommended Action: It is recommended that the Planning Commission adopt a Resolution approving Lot Line Adjustment No. 21-002.

Action: Commissioner Guthrie moved and Vice Chair Schiro seconded the motion to approve the consent agenda.

The motion passed on the following roll-call vote:

AYES: Guthrie, Schiro, Buchanan, Maraviglia and Martin

NOES: None

ABSENT: None

8. PUBLIC HEARINGS

8.a. CONSIDERATION OF AMENDED CONDITIONAL USE PERMIT 21-001; INSTALLATION OF A BACK-UP GENERATOR AND AMENDMENT OF LEASE AREA AT AN EXISTING TELECOMMUNICATION FACILITY; LOCATION – 581 BRANCH MILL ROAD; APPLICANT – T-MOBILE WIRELESS; REPRESENTATIVE – J5 INFRASTRUCTURE PARTNERS

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Recommended Action: It is recommended that the Planning Commission adopt a Resolution approving Amended Conditional Use Permit 21-001.

Associate Planner Perez presented the staff report.

Victor Flores, representative, thanked staff for their presentation.

Chair Martin opened the public hearing.

Seeing no public comments, Chair Martin closed the public hearing.

Action: Vice Chair Schiro moved and Commissioner Maraviglia seconded the motion to adopt the prepared Resolution approving Amended Conditional Use Permit 21-001 as submitted.

The motion passed on the following roll-call vote:

AYES: Schiro, Maraviglia, Buchanan, Guthrie and Martin

NOES: None

ABSENT: None

9. NON-PUBLIC HEARINGS

9.a. PROJECT UPDATE ON THE LOCAL ROADWAY SAFETY PLAN

Recommended Action: It is recommended that the Planning Commission receive the project update and provide input on the LRSP to the City Council.

Community Development Director Pedrotti introduced City Engineer Dickerson.

City Engineer Dickerson provided a project update regarding the Local Roadway Safety Plan and responded to Commissioner questions regarding the stakeholder group that was formed, HSIP cycles, quick-build projects and AB43.

Chair Martin opened the public comment period. Seeing none, Chair Martin closed the public comment period.

The Commission provided comments to City Council regarding the Local Roadway Safety Plan.

10. ADMINISTRATIVE DECISIONS SINCE OCTOBER 5, 2021

Case No.	Applicant	Address	Description	Action	Appeal Deadline
PPR21-024	James and Yvette Wenzel	1151 Linda Drive	Establishment of a Vacation Rental in an existing Single Family Residence	A	10/25/21

Received.

11. COMMISSION COMMUNICATIONS

None.

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12. STAFF COMMUNICATIONS

None.

13. ADJOURNMENT

The meeting adjourned at 7:37 p.m.

ATTEST:



**PATRICK HOLUB
ASSISTANT PLANNER
(Approved at PC Meeting 12-7-21)**



GLENN MARTIN, CHAIR