ACTION MINUTES
REGULAR MEETING OF THE
DOWNTOWN PARKING ADVISORY BOARD
WEDNESDAY, MAY 1, 2019
2ND FLOOR CONFERENCE ROOM – CITY HALL

1. CALL TO ORDER
Acting Chair Mike Zimmerman called the Regular Downtown Parking Advisory Board meeting to order at 8:30 a.m.

2. ROLL CALL
Board Members Ron Meier, Jim Kelsey, Chiasa Klapper, and Mike Zimmerman were present.

Staff Present: Community Development Director Teresa McClish and Planning Manager Matt Downing were present.

3. FLAG SALUTE
Board Member Klapper led the Flag Salute.

4. AGENDA REVIEW
None

5. COMMUNITY COMMENTS AND SUGGESTIONS
None.

6. WRITTEN COMMUNICATIONS
None

7. CONSENT AGENDA
7.a. APPROVAL OF MINUTES (DOWNING)
The Board continued approval of the March 29, 2018 minutes to the next meeting date.

8. DISCUSSION ITEMS
8.a. INSTALLATION OF A GATE TO ESTABLISH PAID PARKING IN A PRIVATE PARKING LOT; LOCATION – 102 BRIDGE STREET; APPLICANT – JIM KELSEY, CENTURY 21 (McCLISH)
Director McClish presented the item to alert the board that paid parking was being established in a private parking lot in the Village.

Board Members asked questions regarding history of paid parking in the Village, operation of the gate system, and how queuing would be handled at the entrance of the parking lot.

No action was taken.

8.b. BRIDGE STREET BRIDGE UPDATE (McCLISH)
Director McClish presented an update on the status of the Bridge Street Bridge project.

The Board asked questions related to construction timing, access to Olohan Alley during the project, and Five Cities Fire Authority response.
No action was taken.

8.c. PRIME PARKING SPACE MANAGEMENT (McCLISH)
Director McClish presented the item.

The Board discussed parking meter options, the need for business owners to monitor employee parking behaviors, and the need to work with business owners if parking meters are being seriously considered.

Board Member Meier made a motion, seconded by Board Member Klapper, to direct staff to follow up with the Police Department on enforcement, how much enforcement would cost, and options to mitigate that expense.

The motion passed 4-0 on the following voice vote:

AYES: Meier, Klapper, Kelsey, Zimmerman
NOES: None
ABSENT: None

8.d. RED CURB UPDATES (McCLISH)
Director McClish informed the Board that the previously requested red curb on the west side of North Mason Street at Branch Street was extended to the crosswalk as it was intended to be repainted following concrete replacements at the crosswalk.

No action was taken.

9. BOARD COMMUNICATIONS:
None

10. STAFF COMMUNICATIONS:
None.

11. ADJOURNMENT:
The meeting adjourned at 9:27 am.

MATTHEW DOWNING
PLANNING MANAGER
(Approved at DPAB Mtg ________)

MIKE ZIMMERMAN
BOARD MEMBER