



## MEMORANDUM

**TO: PLANNING COMMISSION**

**FROM: WHITNEY McDONALD, COMMUNITY DEVELOPMENT DIRECTOR**

**BY: ANDREW PEREZ, ASSISTANT PLANNER**

**SUBJECT: CONSIDERATION OF THE 2019 GENERAL PLAN ANNUAL REPORT**

**DATE: MARCH 3, 2020**

### **SUMMARY OF ACTION:**

The General Plan Annual Report is an informational document identifying work completed in the previous year to implement the City's General Plan. It is an informational document only and once received and filed by the City Council is filed with the Governor's Office of Planning and Research and California Department of Housing and Community Development.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

Financial impacts include staff time and resources to prepare the Annual Report.

### **RECOMMENDATION:**

It is recommended the Planning Commission receive and file the 2019 General Plan Annual Report (the "Annual Report" or "Report") for final acceptance by the City Council.

### **BACKGROUND:**

California Government Code Section 65400 requires all cities to file a General Plan Annual Report to the Governor's Office of Planning and Research (OPR). The purpose of the Report is to monitor the City's implementation of the General Plan over time, to help identify statewide trends, document progress in meeting the City's share of regional housing needs, and inform local decision makers. Prior to submittal to the state, the Annual Report must be presented to the City Council for review and acceptance. As a procedural matter, the Annual Report is being brought to the Planning Commission for receipt and acceptance prior to the Council given the role of the Commission as one of the "keepers" of the General Plan.

The City's General Plan was adopted in October 2001. A number of activities have been undertaken that implement the goals and policies of the General Plan since that time, including the optional elements adopted by the City. The last major update of the General

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Plan was completed in January 2017, with the approval of the E. Cherry Avenue Specific Plan project. No further updates to the General Plan occurred during 2019.

**ANALYSIS OF ISSUES:**

The Annual Report provides an overview of the activities completed or currently being undertaken during 2019 to implement or update the General Plan. During the 2019 calendar year, no amendments to the General Plan were adopted. Activities that have been conducted include work towards updating the Circulation, Parks and Recreation, and Housing Elements of the General Plan, while other opportunities to implement the General Plan were completed as they became available. It should be noted that the Annual Report is not a comprehensive list of activities undertaken by the City during 2019.

The City's Annual Report is formatted into two (2) sections:

- Section 1: Introduction, including the legal requirements of the Annual Report and status of the adopted Elements of the General Plan; and
- Section 2: Summary of Activity for 2019.

Please note that the tables reporting housing data are derived from spreadsheets provided by the State, with limited formatting functionality. These digital spreadsheets will be submitted in their native file format, resolving blurry image issues.

**ALTERNATIVES:**

The following alternatives are provided for the Commission's consideration:

1. Receive and file the General Plan Annual Report for final acceptance by the City Council; or
2. Provide direction to staff.

**ADVANTAGES:**

The City will be providing the State with data in compliance with the California Government Code.

**DISADVANTAGES:**

There are no disadvantages identified with filing the Annual Report.

**ENVIRONMENTAL REVIEW:**

In accordance with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines, it has been determined that this item is not subject to CEQA Per Section 15061(b)(3) of the Guidelines, regarding the common sense rule that where it can be seen with certainty that there is no possibility of a significant effect on the environment, an activity is not subject to CEQA.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2. At the time of report publication, no comments have been received.

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Attachment:

1. 2019 General Plan Annual Report