

## **ACTION MINUTES**

### **REGULAR MEETING OF THE ARCHITECTURAL REVIEW COMMITTEE MONDAY, JUNE 17, 2019 ARROYO GRANDE CITY HALL, 300 E. BRANCH STREET ARROYO GRANDE, CA**

#### **1. CALL TO ORDER**

Chair Hoag called the Regular Architectural Review Committee meeting to order at 2:30 p.m.

#### **2. ROLL CALL**

ARC Members: Chair Warren Hoag, Vice Chair Bruce Berlin and Committee Members Jon Couch, and Kristin Juette were present. Committee Member Lori Hall was absent.

City Staff Present: Planning Manager Matt Downing and Assistant Planner Andrew Perez were present.

#### **3. FLAG SALUTE**

Committee Member Juette led the Flag Salute.

#### **4. AGENDA REVIEW**

None.

#### **5. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

#### **6. WRITTEN COMMUNICATIONS**

None.

#### **7. CONSENT AGENDA**

Vice Chair Berlin made a motion, seconded by Committee Member Juette, to approve the minutes of the June 3, 2019, Regular Meeting. The motion passed 4-0 on the following voice vote:

**AYES:** Berlin, Juette, Couch, Hoag

**NOES:** None

**ABSENT:** Hall

#### **8. PROJECTS**

**8.a. CONTINUED CONSIDERATION OF CONDITIONAL USE PERMIT 19-001; NEW SMALL CELL TELECOMMUNICATION FACILITY ON PRIVATE PROPERTY; LOCATION – 119 E. BRANCH STREET; APPLICANT – VERIZON WIRELESS; REPRESENTATIVE – TRICIA KNIGHT (Downing)**

Planning Manager Downing presented the staff report and summarized the comments from the Committee's previous review of the project at the May 6, 2019, Regular Meeting. Planning Manager Downing explained the revisions made to the project to address the Committee's previous concerns through the proposal of a new, fiberglass awning to shelter the telecommunication equipment, which would be painted to match the first floor awning and would include a loose, scalloped valance.

Tricia Knight, project representative, provided some clarification why fiberglass was chosen for the awning instead of a customary fabric awning, explained why this location was chosen and explained the drawbacks to installing the equipment within the existing building façade.

The Committee spoke in support of the direction the project is headed from an aesthetic perspective, and appreciated the aesthetic treatment of the awning with the striping to match the first floor awning. The Committee was not supportive of the fiberglass because it does not comply with the Village Design Guidelines, is likely to be much more rigid than a traditional fabric awning, and will likely have a reflective quality that could be a detriment to The Village's aesthetics. The Committee was also concerned that a material sample of the fiberglass was not provided.

Chair Hoag recommended a continuation of the item until the applicant can provide a material sample, and additional information about how the awning and telecommunication will be attached to the building. The recommendation was unanimously supported by the Committee.

#### **9. DISCUSSION ITEMS**

None

#### **10. COMMITTEE COMMUNICATIONS**

Committee Member Couch announced that he will be absent from the July 1, 2019, Regular Meeting.

Chair Hoag announced that he will be absent from the July 15, 2019, Regular Meeting.

Committee Member Couch relayed a compliment from staff at Ten Over Studios to the Committee that they appreciated the constructive feedback and overall positivity they received at the May 20, 2019, Regular Meeting.

#### **11. STAFF COMMUNICATIONS**

Planning Manager Downing appreciated the Committee's flexibility and feedback on Item 8.a.

Planning Manager Downing announced that the Housing Element Update scope of work is being reviewed by the Planning Commission at their June 18, 2019 meeting.

Planning Manager Downing announced that the public improvements for the Rugged Radio project in Subarea 1 of the East Cherry Specific Plan should begin in the near future.

#### **12. ADJOURNMENT**

The meeting was adjourned at 3:12 p.m. to a regular meeting on July 1, 2019 at 2:30 p.m.

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**ANDREW PEREZ**  
**ASSISTANT PLANNER**  
(Approved at ARC Meeting \_\_\_\_\_)

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**WARREN HOAG**  
**CHAIR**