



MEMORANDUM

TO: CITY COUNCIL

FROM: JAMES BERGMAN, CITY MANAGER

BY: KELLY WETMORE, DIRECTOR OF LEGISLATIVE AND INFORMATION SERVICES/CITY CLERK

SUBJECT: CONSIDERATION OF APPOINTMENT OF COUNCIL MEMBERS TO REGIONAL AND LOCAL BOARDS AND COMMITTEES

DATE: DECEMBER 11, 2018

SUMMARY OF ACTION:

Appointment of Council Members to serve on the various regional and local boards and committees.

IMPACT TO FINANCIAL AND PERSONNEL RESOURCES:

There is no fiscal impact from this action.

RECOMMENDATION:

It is recommended the City Council make appointments to those regional and local boards and committees with Council representation, and authorize the City Clerk to update Fair Political Practices Commission (FPPC) Form 806 (Agency Report of Public Official Appointments) for posting on the City website.

BACKGROUND:

Historically, after each election cycle, the Council makes appointments to the various regional and local boards and committees throughout the County that have Council representation. Options include filling vacancies, making reappointments, and/or selecting new assignments. Once the appointments are approved by the Council, the names of the Council representatives are submitted to the respective agencies. The City Council's past practice has been to determine committee assignments (primary representatives and alternates) through a process of discussion and consensus.

ANALYSIS OF ISSUES:

After each election cycle, the Council makes its appointments to the various regional and local boards and committees that require Council representation. A list of the

**CITY COUNCIL
CONSIDERATION OF APPOINTMENT OF COUNCIL MEMBERS TO REGIONAL
AND LOCAL BOARDS AND COMMITTEES
DECEMBER 11, 2018
PAGE 2**

regional and local boards and committees is attached for the Council's review, which sets forth existing appointees, as well as vacancies that have occurred due to the election. Most of the regional agencies listed require the appointment of a primary representative and an alternate representative to its board or committee. There are a few exceptions in which the Mayor is required to serve as the primary representative on the board.

The appointments list identifies the specific board/committee, the frequency of meetings, the day, time, and location of the respective meetings, the staff representative (if applicable), and any requirements regarding the appointment. Additionally, the list contains existing committee assignments that include current members of the Council in case the Council determines any changes are desired, as well as those that are vacant and need new representation. A description of each committee or board is included in Attachment 2.

Due to the existing vacancy on the Council, the Council may wish to consider appointing an alternate representative to certain committees and leave the primary representative vacant until such time the vacant Council seat is filled and the new Council Member can be formally appointed as the primary representative to that committee. Alternatively, the Council may wish to make all committee appointments at this time and then review/revisit the entire appointments list after the vacant City Council seat is filled. It is necessary to make the appointments now rather than waiting until the Council vacancy is filled as there are upcoming meetings for which the City does not currently have a designated council member to attend.

Once all primary and alternate appointments are made, it is recommended the Council authorize the City Clerk to update the FPPC Form 806, which is used to report additional compensation that public officials receive when appointing themselves to positions on committees or boards of a public agency.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Make the various appointments, reappointments, and/or reassignments;
2. Make selected appointments and provide direction to staff regarding unfilled boards/committees/subcommittees; or
3. Provide direction to staff.

ADVANTAGES:

These appointments will provide City representation on the various regional and local boards and committees that are currently listed on the appointments list. The proposed appointments are consistent with past practice.

**CITY COUNCIL
CONSIDERATION OF APPOINTMENT OF COUNCIL MEMBERS TO REGIONAL
AND LOCAL BOARDS AND COMMITTEES
DECEMBER 11, 2018
PAGE 3**

DISADVANTAGES:

No disadvantages are identified.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachment:

1. Appointments List
2. Council Committees and Boards

**CITY OF ARROYO GRANDE
CITY COUNCIL APPOINTMENTS
TO REGIONAL AND LOCAL BOARDS AND COMMITTEES
DECEMBER 11, 2018**

CITY COUNCIL REPRESENTATION TO:	PRIMARY	ALTERNATE
Air Pollution Control District (APCD) <i>Meetings held 4th Wednesday of odd numbered months; 9:00 am; Board of Supervisors Chambers, County Government Center Staff Representative: City Manager</i>		
Audit Committee <i>Meets twice a year before and after Audit; Meeting time varies; AG Council Chambers Conference Room; Staff Representative: Administrative Services Director</i>	Caren Ray	
Brisco/Halcyon Interchange Subcommittee <i>(Two members) Meets as needed; time varies; Council Chambers Conference Room Staff Representative: Community Development Director</i>		N/A
California Joint Powers Insurance Authority (CJPIA) <i>Meets in July for Annual Board Meeting in La Palma, CA Staff Representatives: City Manager, Human Resources Manager</i>	Caren Ray	
City Selection Committee (Mayors) <i>(Enabling legislation requires the Mayor to be the primary representative) Meets as needed; time varies; Board of Supervisors Chambers, County Government Center Staff Representative: Not applicable</i>	Caren Ray	N/A
Community Action Partnership San Luis Obispo (CAPSLO) <i>Meetings held 3rd Thursday of each month, 5:15 pm; Classrooms 1 & 2, 1030 Southwood Drive, San Luis Obispo Staff Representative: Not applicable</i>	Caren Ray	
Council of Governments/Regional Transit Authority (SLOCOG/SLORTA) <i>Meetings held 1st Wednesday of each month (SLOCOG and RTA meetings are scheduled in alternating months); 8:30 am; Board of Supervisors Chambers, County Government Center Staff Representative: Community Development Director</i>		

**CITY OF ARROYO GRANDE
CITY COUNCIL APPOINTMENTS
TO REGIONAL AND LOCAL BOARDS AND COMMITTEES
DECEMBER 11, 2018**

CITY COUNCIL REPRESENTATION TO:	PRIMARY	ALTERNATE
County Water Resources Advisory Committee (WRAC) <i>Meetings held 1st Wednesday of each month; 1:30 pm City/County Library Community Room, San Luis Obispo Staff Representative: Community Development Director</i>		Kristen Barneich
Five Cities Fire Authority <i>Meetings held 3rd Friday of each month; 10:00 am Grover Beach Council Chamber 154 S. 8th Street, Grover Beach Staff Representative: City Manager</i>		
Homeless Services Oversight Council (HSOC) <i>Meetings held 3rd Wednesday of odd-numbered months; 1:00 – 3:00 pm; SLO Veterans Hall, 801 Grand Avenue, SLO Staff Representative: City Manager</i>	Kristen Barneich	
Integrated Waste Management Authority Board (IWMA) <i>Meetings held 2nd Wednesday of odd-numbered months; 1:30 pm; Board of Supervisors Chamber (Enabling legislation requires the Mayor to be the primary representative) Meets as needed; time varies; Board of Supervisors Chamber Staff Representative: Not applicable</i>		
South County Transit (SCT) <i>Meetings held Quarterly on the 3rd Wednesday; 1:30 pm; Arroyo Grande Council Chambers Staff Representative: City Manager</i>	Caren Ray	Kristen Barneich
South San Luis Obispo County Sanitation District <i>(Enabling legislation requires the Mayor to be the primary representative) Meetings held 1st and 3rd Wednesday of each month; 6:00 pm Rotates Arroyo Grande & Grover Beach Council Chambers Staff Representative: Public Works Director</i>	Caren Ray	
Tourism Business Improvement District Advisory Board <i>Meetings held 4th Monday of each month; 3:30 pm South County Regional Center Conference Room Staff Representative: City Manager</i>	Caren Ray	Kristen Barneich

**CITY OF ARROYO GRANDE
CITY COUNCIL APPOINTMENTS
TO REGIONAL AND LOCAL BOARDS AND COMMITTEES
DECEMBER 11, 2018**

CITY COUNCIL REPRESENTATION TO:	PRIMARY	ALTERNATE
Visit SLO CAL Advisory Board <i>Meetings held semi-annually; Location varies Staff Representative: City Manager</i>		
Zone 3 Water Advisory Board <i>Meetings held 3rd Thursday of odd-numbered months; 6:30 pm; Rotates between South County agencies Staff Representative: Public Works Director</i>	Kristen Barneich	

**CITY OF ARROYO GRANDE
COUNCIL COMMITTEES & BOARDS**

Air Pollution Control District Board (APCD)

The San Luis Obispo County Air Pollution Control District (APCD) is the local agency working to protect the health of county residents by preserving good air quality. By partnering with the local communities and businesses, the APCD Board implements regulations and programs to reduce air pollution and assist the county in reaching all outdoor air quality standards. The Board is comprised of all five County Supervisors and an elected official from each of the seven incorporated cities.

Audit Committee

In order to comply with the Statement of Auditing Standards (SAS) No. 114, the City of Arroyo Grande has established an Audit Committee.

Brisco/Halcyon Interchange Subcommittee

This is a City Council subcommittee to coordinate with staff and report back to City Council regarding efforts related to the Brisco/Halcyon Road Route 101 Interchange improvement project.

California Joint Powers Insurance Authority (CJPIA)

The CJPIA is governed by a Board of Directors, consisting of one elected official appointed by each Member Agency. The Board elects a President, Vice President and seven Members of the Executive Committee, which meets monthly to supervise and conduct CJPIA affairs. The Executive Committee has an advisory City Managers Committee that meets monthly and a Finance Officers Committee, which meets quarterly. The CJPIA Board of Directors meets annually at the CJPIA offices in La Palma. The Board Director must be an elected official. The Alternate(s) may be either an elected official or staff and may serve as the Voting Delegate in the Director's absence. Staff recommends appointing the City Manager and Human Resources Manager, along with one Council Member, as Alternates to ensure that a staff representative is available to attend the annual meeting if the Council representatives are unable to attend.

City Selection Committee

The City Selection Committee is comprised of the Mayor of each of the seven incorporated cities. The City Selection Committee makes appointments to the Airport Land Use Commission, California ID System Advisory Board, Local Agency Formation Commission (LAFCO), and Supplemental Law Enforcement Oversight Committee.

Community Action Partnership San Luis Obispo (CAPSLO)

CAPSLO is governed by a Board of Directors with equal representation from the business community, local government, and low-income residents. CAPSLO is a nonprofit agency that is committed to eliminating the causes of poverty in the County by empowering low-income individuals and families to achieve self-sufficiency through a wide array of community-based collaborations and programs to help participants secure and retain employment; maintain

adequate housing; receive medical services; obtain energy and utility subsidies and minor home repairs; and provide childcare and pre-school education.

Council of Governments/Regional Transit Authority (SLOCOG/RTA)

SLOCOG is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning, preparing the Regional Housing Needs Allocation and the Sustainable Communities Strategy as part of the Regional Transportation Plan. The Board is comprised of all five County Supervisors and an elected official from each of the seven incorporated cities. RTA is operated through a joint powers agreement with SLOCOG responsible for regional rideshare programs and outreach activities offering alternative modes of transportation. SLOCOG and the RTA share the same board of directors and trade off meeting times every month.

County Water Resources Advisory Committee (WRAC)

This organization is involved with water supplies and availability of water on a Countywide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. (*Appointed representatives to the Committee need not be a Council Member, but do need to be individuals knowledgeable regarding water issues. According to WRAC staff, cities may appoint a Council Member as the lead representative who would be available when policy issues are discussed, with a staff member as the alternate for attending most of the meetings.) *Note: Council appointed representatives require approval by the Board of Supervisors.*

Five Cities Fire Authority

Provision of fire protection services provided through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District. The Authority Board consists of an elected official from each member agency. The Fire Chief serves as the Executive Officer of the Authority.

Homeless Services Oversight Council (HSOC)

The HSOC was created by the San Luis Obispo County Board of Supervisors in 2009 and its purpose is to lead, facilitate, and provide oversight for implementation of the 10-Year Plan to End Homelessness. The HSOC is an advisory committee that discusses the Countywide approach to homelessness and services for the homeless, including both housing and supportive services. Membership is comprised of a broad spectrum of representatives from the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members.

Integrated Waste Management Authority Board (IWMA)

The San Luis Obispo County Integrated Waste Management Authority (IWMA) combines the powers of the member agencies to achieve State-mandated waste diversion goals, satisfy the requirements of the Integrated Waste Management Act, and develop waste management

facilities for the benefit of the County and all its cities and special districts. The Board is comprised of all five County Supervisors, an elected official from each of the seven incorporated cities, and one representative from all authorized Community Service Districts. (*Note: Approval by the Board of Supervisors is not required for these assigned representatives.*)

South County Transit (SCT)

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the Countywide rapid transit system.

South San Luis Obispo County Sanitation District (SSLOCSD)

The City contracts with the Sanitation District for wastewater collection and treatment. The District is governed by a Board of Directors composed of the presiding officer from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, or their respective alternates (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735).

Tourism Business Improvement District (TBID) Advisory Board

The Arroyo Grande TBID was formed to provide revenue through an assessment levied on all lodging businesses within the District to promote scenic, recreational, cultural and other attractions in the District as a tourist destination. The Advisory Board makes recommendations to the City Council on the expenditure of the revenues derived from the assessments for the purpose of tourism marketing and promotional efforts. The Council representative does not sit on this Board; however, the representative attends the Advisory Board meetings in order to provide the Council with monthly updates on the activities of the Board.

Visit SLO CAL Advisory Committee

Visit SLO CAL promotes Countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County. The Visit SLO CAL Advisory Committee is comprised of elected officials and city managers, who participate in semi-annual meetings and liaise back to the communities they represent with programming updates and overall metrics demonstrating the impacts of the Tourism Marketing District on the County and cities.

Zone 3 Water Advisory Board

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. *Note: Council-appointed representatives require final approval by the Board of Supervisors.*

THIS PAGE INTENTIONALLY LEFT BLANK