



## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** BILL ROBESON, PUBLIC WORKS DIRECTOR

**BY:** JILL MCPEEK, CAPITAL IMPROVEMENT PROJECT MANAGER

**SUBJECT:** CONSIDERATION OF ACCEPTANCE OF THE CITY OF ARROYO GRANDE AND WOMAN'S CLUB COMMUNITY CENTER SITE ACCESSIBILITY IMPROVEMENTS PROJECT, PW 2016-10

**DATE:** AUGUST 14, 2018

### **SUMMARY OF ACTION:**

Take action to accept the City of Arroyo Grande and Woman's Club Community Center Site Accessibility Improvements Project and begin the one-year warranty period for any defects that may arise.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

The FY 2017/18 Capital Improvement Program Budget included \$61,251 of 2016 Community Development Block Grant (CDBG) funds and \$47,025 of Local Sales Tax Funds for a total available budget of \$108,276 for design, construction, administration, inspection, etc. The recommended action will not impact staff resources.

### **RECOMMENDATION:**

It is recommended the City Council:

1. Accept the project improvements as constructed by RK&G Construction, Inc. in accordance with the plans and specifications for the City of Arroyo Grande and Woman's Club Community Center Site Accessibility Improvements Project, PW 2016-10;
2. Direct staff to file a Notice of Completion; and
3. Authorize release of retention, thirty-five (35) days after the Notice of Completion has been recorded, if no liens have been filed.

### **BACKGROUND:**

On November 28, 2017, the Council awarded a construction contract to perform the City of Arroyo Grande and Woman's Club Community Center Site Accessibility Improvements Project to RK&G Construction, Inc. in the amount of \$72,289.40 and authorized the City Manager to approve change orders in the amount of \$7,228.94. On February 13, 2018, the Council approved an amount of \$9,559.36 for an additional

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change order for a total available budget of \$89,077.70. The contractor's final construction cost for this project is \$88,964.78.

The project consisted of the construction of a new American with Disability (ADA) accessible ramp and landing for two of the doors leading to the exterior patio, and a new ADA accessible path of travel from the rear of the building to an existing landing on the south side of the building near the parking areas.

**ANALYSIS OF ISSUES:**

The contractor has completed the work in accordance with the approved plans and specifications within the contract timelines and within the available budget. There are no outstanding issues.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Accept the City of Arroyo Grande and Woman's Club Community Center Site Accessibility Improvements project;
2. Do not accept the project;
3. Accept the project but do not authorize release of retention; or
4. Provide direction to staff.

**ADVANTAGES:**

The project is complete and accepting the improvements will allow staff to close out the project. The project improves the overall accessibility of the Community Center facility and is consistent with the Council goal to support City infrastructure and improve ADA accessibility.

**DISADVANTAGES:**

No disadvantages have been identified.

**ENVIRONMENTAL REVIEW:**

No environmental review is needed to accept the project.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachment:

1. Notice of Completion



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