



MEMORANDUM

TO: CITY COUNCIL

FROM: TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR

BY: MATTHEW DOWNING, PLANNING MANAGER

SUBJECT: CONSIDERATION OF TEMPORARY USE PERMIT CASE NO. 17-007; AUTHORIZING THE USE OF CITY PROPERTY, THE CLOSURE OF CITY STREETS, AND WAIVER OF APPLICATION FEES FOR THE 28TH ANNUAL ARROYO VALLEY CAR CLUB SUNSET CRUISE ON JULY 28, 2017 AND CAR SHO ON JULY 29, 2017

DATE: JUNE 13, 2017

RECOMMENDATION:

It is recommended the City Council adopt a Resolution approving Temporary Use Permit 17-007, authorizing the use of City property, the closure of City streets, and the waiver of application fees for the 2017 Arroyo Valley Car Club Sunset Cruise on July 28, 2017 and the 28th Annual Car Sho on July 29, 2017.

IMPACT TO FINANCIAL AND PERSONNEL RESOURCES:

Total costs associated with the Sunset Cruise and Car Sho are approximately \$3,000 for additional Police Department personnel and delivery of traffic control devices, signs and trash cans by Public Works personnel. For the last five (5) years, this cost has been required to be reimbursed by the applicant. Therefore, there is no direct financial impact to the City.

The cost associated with the Temporary Use Permit application (\$158) has traditionally been waived and the waiver of the fee is again recommended, pursuant to Arroyo Grande Municipal Code Subsection 16.16.090.D.1.a, which allows for the waiver of application fees for non-profit/charitable events. The Sunset Cruise was previously subsidized by the Redevelopment Agency since it is intended to be a promotional event for East Grand Avenue. Since the dissolution of the Redevelopment Agency, the City has waived the fee.

BACKGROUND:

The Arroyo Valley Car Club submitted an application for a Temporary Use Permit to use City property and close City streets for the annual Arroyo Valley Car Club Sunset Cruise and Car Sho.

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The following areas are proposed to be used for the event:

- Sunset Cruise – July 28: Closure of East Grand Avenue between Courtland Street and Halcyon Road, closure of Juniper and Poplar Streets between East Grand Avenue and Elm Street between 6:00 pm and 8:30 pm.
- Car Sho – July 29: Use of common parking facilities, streets and parks in the Village area, including Nelson Street, South Mason Street, Bridge Street, Branch Street, Short Street and Olohan Alley between 5:00 am and 5:00 pm.

Staff Advisory Committee

The Staff Advisory Committee (SAC) reviewed the project on April 5 and June 7, 2017. Members of the SAC discussed requirements, the request to close Branch Street for the Car Sho, and alternate entrance and staging areas for the Car Cruise. Members of the SAC were in support of the event and created conditions of approval for the project, which are included in the proposed Resolution.

ANALYSIS OF ISSUES:

Sunset Cruise

The Sunset Cruise consists of the closure of East Grand Avenue between Courtland Street and Halcyon Road and the closure of Juniper and Poplar Streets between East Grand Avenue and South Elm Street between 6:00 pm and 7:30 pm on Friday, July 28, 2017. This is a reduction in Sunset Cruise time by an hour compared to last year's event. At this event, cars participating in the next day's Car Sho will "cruise" a portion of East Grand Avenue in a loop pattern. The recommended detour route (Attachment 1) for through traffic on East Grand Avenue includes:

- Eastbound traffic – South on S. Courtland Street to Ash Street; East on Ash Street to S. Elm Street; South on S. Elm Street to Fair Oaks Avenue; East on Fair Oaks Avenue to S. Halcyon Road; North on S. Halcyon Road.
- Westbound traffic– South on S. Halcyon Road to Farroll Avenue; West on Farroll Avenue to Oak Park Avenue; North on Oak Park Avenue.

Advance warnings of "Road Closure Ahead" will be placed on East Grand Avenue at Halcyon Road and Oak Park Boulevard. Signs will also be placed at Elm Street, Brisco Road, and Fair View Drive approaching East Grand Avenue. This year the applicant is requesting to include the closure of Juniper and Poplar Streets between East Grand Avenue and Elm Street rather than close Sunset Drive. This will allow for Cruise entrant registration and staging to make it easier for Car Club volunteers to manage the different activities occurring with the Cruise. Any local traffic would be allowed to enter their respective property and these areas are also served by Aspen and Spruce Streets. This local traffic entrance would be occurring away from the busy intersection of Halcyon Road and East Grand Avenue, which is anticipated to make it safer, but also increase the inconvenience on residents in that area who are not used to this closure.

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Last year's Sunset Cruise was well attended. Added events hosted by local merchants typically include group radio and print promotions, family oriented activities such as a movie screening, and service group BBQ's aimed at attracting local residents to the event.

Car Sho

The Car Sho is proposed to remain on Branch Street for this year's event, which is consistent with last year. In 2015, the Car Sho was held at Heritage Square Park and surrounding areas, due to reduced participant numbers and concerns raised by Village merchants. Last year, the applicants requested to return to Branch Street for the Car Sho, which was authorized by the Council. This year, the Car Sho again proposes to utilize West and East Branch Street from Traffic Way to Mason Street; Bridge Street from Branch Street to Nelson Street; Olohan Alley from Bridge Street to Mason Street; Nevada Street at Branch Street; The Car Corral; Short Street between Branch Street and Olohan Alley from 5:00 am until 5:00 pm on Saturday, July 29, 2017. Additionally, it is being requested that Nelson Street be closed between Bridge and Short Streets for the purpose of creating a registration area for the Car Sho from 5:00 am until 9:30 am.

Prior to and during last year's event on Branch Street, the City received several complaints from the Village Improvement Association and other Village merchants who prefer the Car Sho to be located at Heritage Square Park due to reduced participant numbers (both cars and spectators) and the economic impact it has on Village businesses. Following the location changes over the last two (2) years, the Car Club has requested to continue using Branch Street for the event and has taken steps to increase participation in the Sho, including advertising the event in the various publications associated with classic cars, as well as expanding the Car Sho divisions allowed to participate. In light of these additional steps, the SAC remained supportive of the event on Branch Street. However, in order to provide Council flexibility, an alternative Resolution was drafted authorizing the Car Sho at Heritage Square Park if it is determined to be a better location for the event. In either case, a condition of approval has been added that requires the applicant to provide post-event vehicle entry numbers to corroborate observations at this year's event.

Due to the size and location of the Car Sho, the Police Department traditionally utilizes a foot-beat team comprised of two (2) police officers for security purposes. While the event does not usually produce a large number of incidents, the police units are beneficial in handling potentially unruly situations and in keeping potential illegal alcohol consumption to a minimum. Lastly, due to the Car Sho utilizing Olohan Alley on a Saturday, it will be necessary to relocate the Farmers' Market to Heritage Square Park if the Car Sho is approved for Branch Street or to the Le Point Street Parking Lot if the Car Sho is approved for Heritage Square Park. A condition of approval has been included in both the proposed and alternative Resolutions requiring the applicants coordinate this move with the Farmer's Market Association.

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ADVANTAGES:

The Annual Car Sho and Sunset Cruise have been successful events in the Village area and on East Grand Avenue for many years, which benefit residents and businesses by providing a family oriented event and attracting tourists to local businesses and hotels.

DISADVANTAGES:

The primary positive impact of a business promotion opportunity and entertainment event for residents and visitors could be offset by the following negative impacts: traffic diversion through residential areas; inconvenience and delay to east-west through traffic between Arroyo Grande and Grover Beach; and difficulty of access to businesses or residences on the closed segment of East Grand Avenue during the Sunset Cruise and in the Village during the Car Sho. To mitigate these potential negative impacts during the Sunset Cruise, Car Club representatives will allow delivery trucks and others who have a need for local access, and any residents exiting, to pass through the road closure where Sunset Cruise vehicles will be circulated in a loop pattern. Most complaints received have been from Village businesses regarding use of E. Branch Street and Olohan Alley.

ALTERNATIVES:

The following alternatives are presented for Council consideration:

1. Adopt the proposed Resolution approving Temporary Use Permit Case No. 17-007, approving the Sunset Cruise and Car Sho and authorizing the waiver of fees for the Temporary Use Permit application;
2. Modify and adopt the proposed Resolution approving Temporary Use Permit Case No. 16-004, approving the Sunset Cruise and Car Sho, and authorizing the waiver of fees for the Temporary Use Permit application;
3. Adopt the alternate Resolution approving Temporary Use Permit Case No. 17-007 and directing the Car Sho to be located at Heritage Square Park;
4. Do not adopt either Resolution, take tentative action to deny the Temporary Use Permit, and direct staff to return with an appropriate Resolution; or
5. Provide direction to staff.

ENVIRONMENTAL REVIEW:

In compliance with the California Environmental Quality Act (CEQA), the Community Development Department has determined that this project is categorically exempt per Section 15304(e) of the CEQA Guidelines involving minor temporary uses of land having negligible or no permanent effects on the environment. If the Council does not feel that this determination is appropriate, project approval shall not be considered.

PUBLIC NOTIFICATION AND COMMENTS:

Representatives from the Car Club will visit merchants on East Grand Avenue to disseminate information about the Sunset Cruise including the date, time and route of the event. Representatives from the Car Club will visit merchants for a second time in July. The Village Improvement Association will be notified of the details of the final street closures and traffic control plan to disseminate the appropriate information to

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Village Business owners. A condition of approval is included in the proposed Resolution requiring a notice of street closure to be published in the *Tribune*.

The Agenda and staff report were posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. Car Sho and Sunset Cruise detour and activity maps for the 2017 event
2. Alternate Resolution directing the Car Sho to be held at Heritage Square Park.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT 16-004; AUTHORIZING THE USE OF CITY PROPERTY AND THE CLOSURE OF CITY STREETS FOR THE 28TH ANNUAL ARROYO VALLEY CAR CLUB SUNSET CRUISE ON JULY 28, 2017 AND CAR SHO ON JULY 29, 2017

WHEREAS, members of the Arroyo Valley Car Club have requested closure of certain City streets and the use of City property, as outlined below, for its annual Car Sho and Sunset Cruise event to be held on July 28th and 29th, 2017; and

WHEREAS, members of the Arroyo Valley Car Club will be responsible for traffic control and cleanup; and

WHEREAS, the cruise event and Car Sho are expected to benefit both the East Grand Avenue business corridor and the Village commercial area and provide both residents and visitors with entertainment and recreation; and

WHEREAS, the City Council finds, after due study and deliberation, that the following circumstances exist:

Temporary Use Permit Findings:

1. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare.

The use of City property and closure of City streets for the Arroyo Valley Car Club Sunset Cruise and Car Sho will not endanger public health, safety, or general welfare due to the event complying with conditions of approval specifically developed to protect public health and safety.

2. The proposed site is adequate in size and shape to accommodate the temporary use without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the site.

The property and streets identified for the temporary use, including East Grand Avenue and Branch Street, are of adequate size and shape for the event and conditions of approval developed for the project will ensure the use is not a detriment to the use of other properties located adjacent to and in the vicinity of the event.

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3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate.

East Grand Avenue and Branch Street are adequately served by streets to accommodate the kind and quantity of traffic anticipated for the event, will be closed in a safe manner to protect event participants and motorists, and detour routes will continue to serve areas surrounding the events.

4. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City Council.

Adequate temporary parking is located on public streets in the vicinity of the Sunset Cruise and public parking lots on Le Point Street and street parking in the surrounding neighborhood of the Car Show to accommodate the vehicular traffic to be generated by the event.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande hereby approves Temporary Use Permit No. 17-007, authorizing the waiver of application fees and the use of certain City streets and property, with the above findings, which are incorporated herein by this reference, and subject to the conditions set forth in Exhibit "A", attached hereto and incorporated herein by this reference:

1. East Grand Avenue between Courtland Street and Halcyon Road shall be closed from 6:00 pm to 7:30 pm on Friday, July 28th, 2017.
2. Juniper and Poplar Streets between East Grand Avenue and Elm Street shall be closed from 6:00 pm to 7:30 pm on Friday, July 28th, 2017, including "No Parking" on the north side of Poplar Street and east side of Juniper Street.
3. The following detour route for through traffic on Grand Avenue shall be established:
 - Eastbound traffic – South on S. Courtland Street to Ash Street; East on Ash Street to S. Elm Street; South on S. Elm Street to Fair Oaks Avenue; East on Fair Oaks Avenue to S. Halcyon Road; North on S. Halcyon Road;
 - Westbound traffic– South on S. Halcyon Road to Farroll Avenue; West on Farroll Avenue to Oak Park Avenue; North on Oak Park Avenue.
4. Closure of West and East Branch Streets from Traffic Way to Mason Street; Bridge Street from Branch Street to Nelson Street; Olohan Alley from Bridge Street to Mason Street; Nevada Street at Branch Street; The

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Car Corral; Short Street between Branch Street and Olohan Alley from 5:00 am until 5:00 pm on Saturday, July 29, 2017.

5. Closure of Nelson Street between Bridge and Short Streets for the purpose of creating a registration area for the Car Sho from 5:00 am until 9:30 am on Saturday, July 29, 2017.
6. That the Arroyo Valley Car Club will adhere to certain requirements and conditions set forth by the Community Development, Streets, Police, Public Works, Building and Life Safety, and Five Cities Fire Authority (FCFA) regarding security and traffic control and all other applicable conditions of a Temporary Use Permit to be issued by the City as set forth in Exhibit "A".

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this 13th day of June, 2017.

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

JAMES A. BERGMAN, CITY MANAGER

APPROVED AS TO FORM:

HEATHER K. WHITHAM, CITY ATTORNEY

EXHIBIT "A"

**CONDITIONS OF APPROVAL
ARROYO VALLEY CAR CLUB SUNSET CRUISE AND CAR SHO
TEMPORARY USE PERMIT NO. 17-007
FRIDAY AND SATURDAY, JULY 28 AND 29, 2017**

General Conditions

1. The applicant shall ascertain and comply with all Federal, State, County and City requirements as are applicable to this project.
2. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
3. To the full extent permitted by officials, the applicant shall indemnify, defend and hold harmless the City, its agents, officers, and employees from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, this Temporary Use Permit or the applicant's use of City streets and property as provided by this Temporary Use Permit, except liability arising out of the proven sole negligence of the City.

Community Development Department Conditions

4. The applicant shall notify affected merchants and property owners on the affected street closure segments twice prior to the events, with the second notice no later than Friday, July 21, 2017. Additionally, the applicant shall inform the Arroyo Grande Village Improvement Association and the Chamber of Commerce of the Car Sho and cruise night activities.
5. The applicant shall provide a list of the charities that receive proceeds from the event to the Community Development Director.
6. Within two (2) weeks of the event, the applicant shall provide participant data on the number of cars involved in the Car Sho and the Sunset Cruise.

Public Works Department Conditions

7. The applicant shall coordinate the placement of waste containers by Monday, July 24, 2017, with the Director of Public Works.

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8. The applicant shall submit a trash and recycling plan, supervise all areas, and pick up litter, waste, and debris, and shall empty all City waste containers in dumpsters provided by the Arroyo Valley Car Club.
9. At least one week prior to the Car Sho, the applicant shall inform Public Works on the number of waste containers that will be needed for the event, provide the appropriate number of receptacles, or reimburse the City for the cost of providing the receptacles.

Police Department Conditions

10. The applicant shall reimburse remaining Public Works and Police Department expenses for traffic control and related services associated with the Sunset Cruise and Car Sho events.
11. No throwing of candy from vehicles shall be allowed. All rules of the road shall apply to the participants of the Sunset Cruise and violators are subject to ejection, citation and arrest.
12. All participants, volunteers, and employees of the Sunset Cruise and Car Sho shall wear appropriate attire at all times.
13. All volunteers and employees of the Sunset Cruise shall wear traffic vests at all times.
14. The road must be blocked with barricades that are used at other events such as the Strawberry Festival. Coordination between the applicant and the Village Improvement Association is required.

Streets Division Conditions

15. The applicant shall be responsible for providing, setting up, and removing barricades for closures of City streets, alleys, parking lots, driveways and City facilities mentioned in the application per a traffic control plan acceptable to the Public Works Director.
16. The applicant shall place all barricades and signs posting on-street parking restrictions and parking lot closures a minimum of 48 hours prior to the event.
17. All water barricades shall be filled using non-potable water.
18. The applicant shall place a notice of street closures in the *Tribune* at least once during the week prior to July 28 and July 29, 2017.
19. The applicant shall coordinate with the Police, Streets, and FCFA with regard to the closures of streets, alleys, parking lots, and the use of City property.

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20. The applicant shall clean all City streets and parking areas utilized at the conclusion of the event.
21. Traffic signals at W. Branch Street and Traffic Way shall be made to flash rather than cycle through the standard signalization, unless otherwise directed by the Chief of Police or his/her designee.

Building and Life Safety Division & Five Cities Fire Authority Conditions

22. The applicant must comply with the Building and Life Safety Division and FCFA guidelines.
23. Emergency access must be maintained to the satisfaction of the Fire Chief.
24. The use of generators must be reviewed and approved by the Fire Chief.
25. All fire lanes must be posted and enforced per Police and FCFA guidelines.
26. All food booths must comply with the San Luis Obispo County and City Building and Life Safety Division and FCFA guidelines.
27. The Building and Life Safety Division and FCFA must inspect all food booths and generators prior to event opening.
28. The applicant shall provide one handicapped accessible restroom.

Additional Conditions

29. The applicant shall provide a \$1,000,000.00 commercial general liability insurance policy, subject to City Attorney approval, naming the City as additional insured.
30. The applicant shall coordinate with the Farmers' Market Association in relocating the Farmers' Market to Heritage Square Park on Saturday, July 29th, 2017.

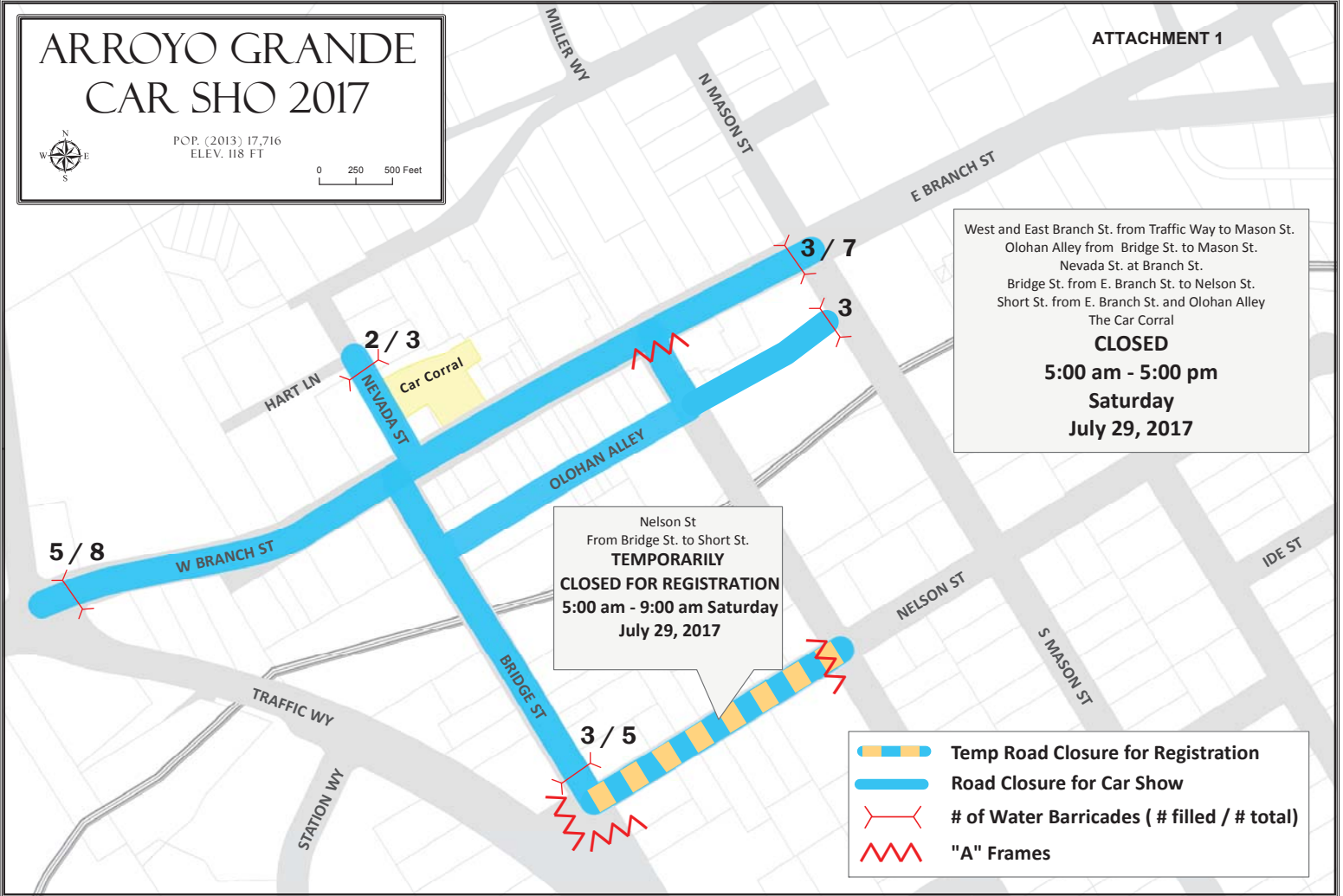
ARROYO GRANDE CAR SHO 2017

ATTACHMENT 1



POP. (2013) 17,716
ELEV. 118 FT

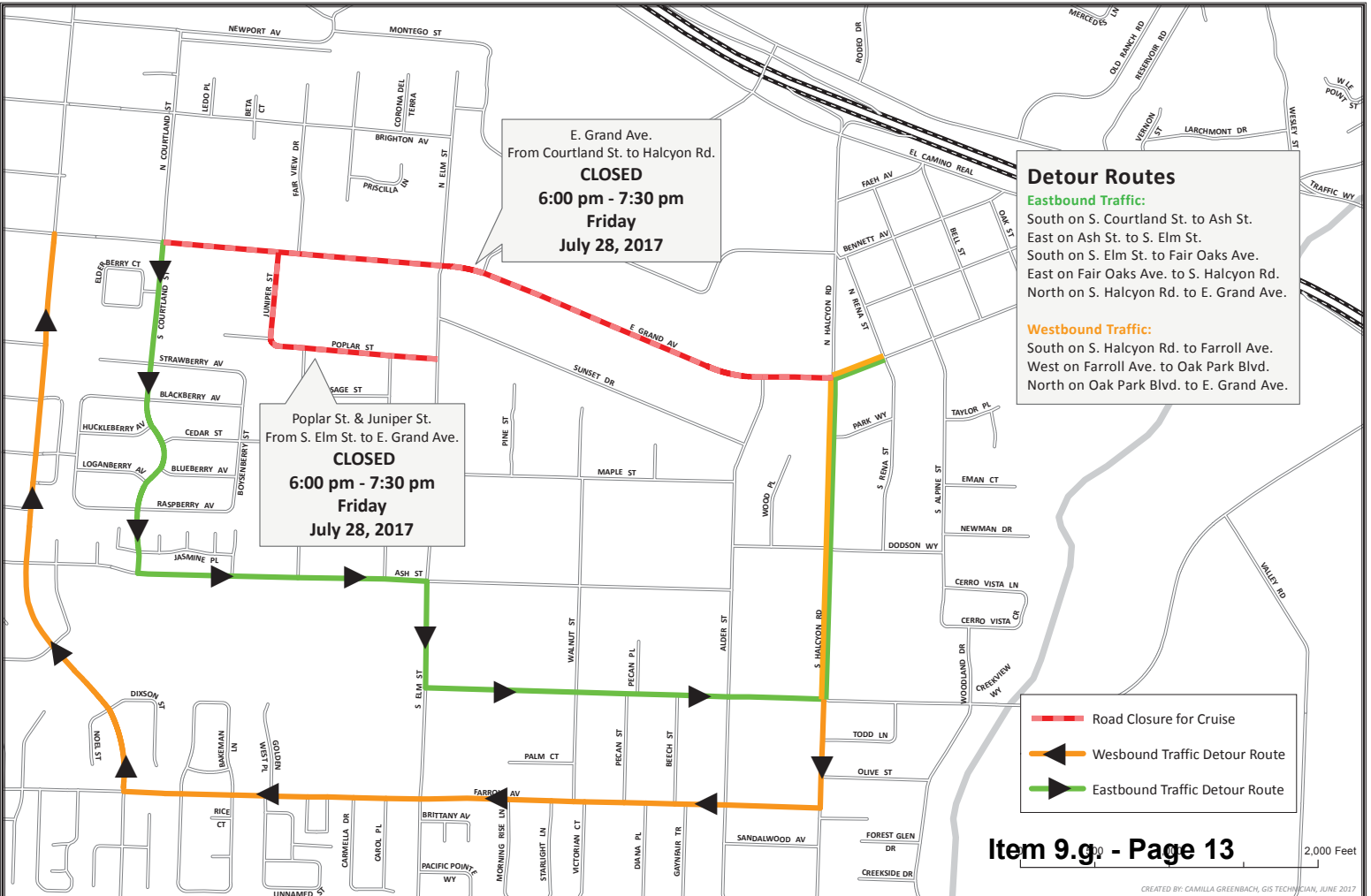
0 250 500 Feet



West and East Branch St. from Traffic Way to Mason St.
Olohan Alley from Bridge St. to Mason St.
Nevada St. at Branch St.
Bridge St. from E. Branch St. to Nelson St.
Short St. from E. Branch St. and Olohan Alley
The Car Corral
CLOSED
5:00 am - 5:00 pm
Saturday
July 29, 2017

Nelson St
From Bridge St. to Short St.
TEMPORARILY
CLOSED FOR REGISTRATION
5:00 am - 9:00 am Saturday
July 29, 2017

- Temp Road Closure for Registration
- Road Closure for Car Show
- # of Water Barricades (# filled / # total)
- "A" Frames



E. Grand Ave.
From Courtland St. to Halcyon Rd.
CLOSED
6:00 pm - 7:30 pm
Friday
July 28, 2017

Poplar St. & Juniper St.
From S. Elm St. to E. Grand Ave.
CLOSED
6:00 pm - 7:30 pm
Friday
July 28, 2017

Detour Routes
Eastbound Traffic:
South on S. Courtland St. to Ash St.
East on Ash St. to S. Elm St.
South on S. Elm St. to Fair Oaks Ave.
East on Fair Oaks Ave. to S. Halcyon Rd.
North on S. Halcyon Rd. to E. Grand Ave.
Westbound Traffic:
South on S. Halcyon Rd. to Farroll Ave.
West on Farroll Ave. to Oak Park Blvd.
North on Oak Park Blvd. to E. Grand Ave.

- Road Closure for Cruise
- Westbound Traffic Detour Route
- Eastbound Traffic Detour Route

2,000 Feet

CREATED BY CAMILLA GREENBACH, GIS TECHNICIAN, JUNE 2017

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT 16-004; AUTHORIZING THE USE OF CITY PROPERTY AND THE CLOSURE OF CITY STREETS FOR THE 28TH ANNUAL ARROYO VALLEY CAR CLUB SUNSET CRUISE ON JULY 28, 2017 AND CAR SHO ON JULY 29, 2017

WHEREAS, members of the Arroyo Valley Car Club have requested closure of certain City streets and the use of City property, as outlined below, for its annual Car Sho and Sunset Cruise event to be held on July 28th and 29th, 2017; and

WHEREAS, members of the Arroyo Valley Car Club will be responsible for traffic control and cleanup; and

WHEREAS, the cruise event and Car Sho are expected to benefit both the East Grand Avenue business corridor and the Village commercial area and provide both residents and visitors with entertainment and recreation; and

WHEREAS, the City Council finds, after due study and deliberation, that the following circumstances exist:

Temporary Use Permit Findings:

1. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare.

The use of City property and closure of City streets for the Arroyo Valley Car Club Sunset Cruise and Car Sho will not endanger public health, safety, or general welfare due to the event complying with conditions of approval specifically developed to protect public health and safety.

2. The proposed site is adequate in size and shape to accommodate the temporary use without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the site.

The property and streets identified for the temporary use, including East Grand Avenue and Heritage Square Park, are of adequate size and shape for the event and conditions of approval developed for the project will ensure the use is not a detriment to the use of other properties located adjacent to and in the vicinity of the event.

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3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate.

East Grand Avenue and Heritage Square Park are adequately served by streets to accommodate the kind and quantity of traffic anticipated for the event, will be closed in a safe manner to protect event participants and motorists, and detour routes will continue to serve areas surrounding the events.

4. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City Council.

Adequate temporary parking is located on public streets in the vicinity of the Sunset Cruise and public parking lots on Le Point Street and street parking in the surrounding neighborhood of the Car Show to accommodate the vehicular traffic to be generated by the event.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande hereby approves Temporary Use Permit No. 17-007, authorizing the waiver of application fees and the use of certain City streets and property with the above findings, which are incorporated herein by this reference, and subject to the conditions set forth in Exhibit "A", attached hereto and incorporated herein by this reference:

1. East Grand Avenue between Courtland Street and Halcyon Road shall be closed from 6:00 pm to 7:30 pm on Friday, July 28th, 2017.
2. Juniper and Poplar Streets between East Grand Avenue and Elm Street shall be closed from 6:00 pm to 7:30 pm on Friday, July 28th, 2017, including "No Parking" on the north side of Poplar Street and east side of Juniper Street.
3. The following detour route for through traffic on Grand Avenue shall be established:
 - Eastbound traffic – South on S. Courtland Street to Ash Street; East on Ash Street to S. Elm Street; South on S. Elm Street to Fair Oaks Avenue; East on Fair Oaks Avenue to S. Halcyon Road; North on S. Halcyon Road;
 - Westbound traffic– South on S. Halcyon Road to Farroll Avenue; West on Farroll Avenue to Oak Park Avenue; North on Oak Park Avenue.
4. Olohan Alley between S. Mason and Bridge Streets; Bridge Street between E. Branch Street and Traffic Way; Nelson Street between Bridge and Mason Streets; Short Street between E. Branch and Nelson Streets;

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and the lawns at Heritage Square Park shall be closed from 5:00 A.M. to 5:00 P.M. on Saturday, July 29, 2017 for the purposes of holding the car show.

5. Mason Street between E. Branch and Nelson Streets shall be closed from 5:00 A.M. to 9:00 A.M. on Saturday, July 29, 2017 for the purposes of holding the car show registration.
6. That the Arroyo Valley Car Club will adhere to certain requirements and conditions set forth by the Community Development, Streets, Police, Public Works, Building and Life Safety, and Five Cities Fire Authority (FCFA) regarding security and traffic control and all other applicable conditions of a Temporary Use Permit to be issued by the City as set forth in Exhibit "A".
7. To accommodate the relocation of the Farmers' Market, the Car Corral/Le Point Street Parking Lot area shall be closed from 10 A.M. to 3:00 P.M.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this 13th day of June, 2017.

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

JAMES A. BERGMAN, CITY MANAGER

APPROVED AS TO FORM:

HEATHER K. WHITHAM, CITY ATTORNEY

EXHIBIT "A"

**CONDITIONS OF APPROVAL
ARROYO VALLEY CAR CLUB SUNSET CRUISE AND CAR SHO
TEMPORARY USE PERMIT NO. 17-007
FRIDAY AND SATURDAY, JULY 28 AND 29, 2017**

General Conditions

1. The applicant shall ascertain and comply with all Federal, State, County and City requirements as are applicable to this project.
2. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
3. To the full extent permitted by officials, the applicant shall indemnify, defend and hold harmless the City, its agents, officers, and employees from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, this Temporary Use Permit or the applicant's use of City streets and property as provided by this Temporary Use Permit, except liability arising out of the proven sole negligence of the City.

Community Development Department Conditions

4. The applicant shall notify affected merchants and property owners on the affected street closure segments twice prior to the events, with the second notice no later than Friday, July 21, 2017. Additionally, the applicant shall inform the Arroyo Grande Village Improvement Association and the Chamber of Commerce of the Car Sho and cruise night activities.
5. The applicant shall provide a list of the charities that receive proceeds from the event to the Community Development Director.
6. Within two (2) weeks of the event, the applicant shall provide participant data on the number of cars involved in the Car Sho and the Sunset Cruise.

Public Works Department Conditions

7. The applicant shall flag all sprinkler heads on turf and lawn areas to prevent damage. The applicant shall be responsible for the cost of broken sprinklers and labor associated with damage caused due to cars on turf areas.

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8. The applicant shall coordinate the placement of waste containers by Monday, July 24, 2017, with the Director of Public Works.
9. The applicant shall submit a trash and recycling plan, supervise all areas, and pick up litter, waste, and debris, and shall empty all City waste containers in dumpsters provided by the Arroyo Valley Car Club.
10. At least one week prior to the Car Sho, the applicant shall inform Public Works on the number of waste containers that will be needed for the event, provide the appropriate number of receptacles, or reimburse the City for the cost of providing the receptacles.

Police Department Conditions

11. The applicant shall reimburse remaining Public Works and Police Department expenses for traffic control and related services associated with the Sunset Cruise and Car Sho events.
12. No throwing of candy from vehicles shall be allowed. All rules of the road shall apply to the participants of the Sunset Cruise and violators are subject to ejection, citation and arrest.
13. All participants, volunteers, and employees of the Sunset Cruise and Car Sho shall wear appropriate attire at all times.
14. All volunteers and employees of the Sunset Cruise shall wear traffic vests at all times.
15. The road must be blocked with barricades that are used at other events such as the Strawberry Festival. Coordination between the applicant and the Village Improvement Association is required.

Streets Division Conditions

16. The applicant shall be responsible for providing, setting up, and removing barricades for closures of City streets, alleys, parking lots, driveways and City facilities mentioned in the application per a traffic control plan acceptable to the Public Works Director.
17. The applicant shall place all barricades and signs posting on-street parking restrictions and parking lot closures a minimum of 48 hours prior to the event.
18. All water barricades shall be filled using non-potable water.
19. The applicant shall place a notice of street closures in the *Tribune* at least once during the week prior to July 28 and July 29, 2017.

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20. The applicant shall coordinate with the Police, Streets, and FCFA with regard to the closures of streets, alleys, parking lots, and the use of City property.
21. The applicant shall clean all City streets and parking areas utilized at the conclusion of the event.
22. Traffic signals at W. Branch Street and Traffic Way shall be made to flash rather than cycle through the standard signalization, unless otherwise directed by the Chief of Police or his/her designee.

Building and Life Safety Division & Five Cities Fire Authority Conditions

23. The applicant must comply with the Building and Life Safety Division and FCFA guidelines.
24. Emergency access must be maintained to the satisfaction of the Fire Chief.
25. The use of generators must be reviewed and approved by the Fire Chief.
26. All fire lanes must be posted and enforced per Police and FCFA guidelines.
27. All food booths must comply with the San Luis Obispo County and City Building and Life Safety Division and FCFA guidelines.
28. The Building and Life Safety Division and FCFA must inspect all food booths and generators prior to event opening.
29. The applicant shall provide one handicapped accessible restroom.

Additional Conditions

30. The applicant shall provide a \$1,000,000.00 commercial general liability insurance policy, subject to City Attorney approval, naming the City as additional insured.
31. The applicant shall coordinate with the Farmers' Market Association in relocating the Farmers' Market to The Car Corral/Le Point Street Parking Lot on Saturday, July 29th, 2017.