



MEMORANDUM

TO: CITY COUNCIL

FROM: GEOFF ENGLISH, ACTING CITY MANAGER

SUBJECT: CONSIDERATION OF A RESOLUTION TEMPORARILY CHANGING THE PLACE OF REGULAR CITY COUNCIL MEETINGS AND CANCELLATION OF THE NOVEMBER 8, 2016 REGULAR CITY COUNCIL MEETING

DATE: AUGUST 23, 2016

RECOMMENDATION:

It is recommended the City Council: 1) Adopt a Resolution temporarily changing the place of the regular City Council meetings; and 2) Cancel the regular City Council meeting of November 8, 2016.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Costs associated with rental of the South County Regional Center and set up of audio/visual equipment by AGP Video are included in the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project budget.

BACKGROUND:

On August 9, 2016, the City Council approved the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project ("Project"). The City Council Chambers will be under construction and inaccessible for public meetings between September and December; therefore, regularly scheduled government meetings will be required to be held at a different location.

ANALYSIS OF ISSUES:

Arroyo Grande Municipal Code Section 2.04.020 states that regular meetings of the City Council shall be held at the City Council Chambers located at 215 E. Branch Street, Arroyo Grande; provided, however, the place of regular meetings may be changed by majority vote of the City Council and upon posting on the doors of the City Council Chambers a notice of the time and place of the changed meeting. Therefore, the City Council may, by Resolution, change the place of regular meetings.

For most of the City's Commissions, Committees, and Boards, the Municipal Code sets forth provisions that all regular meetings shall be held at the City Council Chambers located at 215 E. Branch Street. An Ordinance would be required to change the Code to allow similar flexibility in changing the place of regular meetings. In this case, due to the temporary nature of the displacement, the simplest solution

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would be to notice the meetings as special meetings, with emphasis on the change in meeting location.

Based on availability, the South County Regional Center at 800 W. Branch Street, and the City of Arroyo Grande Woman's Club and Community Center at 211 Vernon Street have been reserved for City Council, Planning Commission, and Traffic Commission meetings. The Parks and Recreation Commission meetings will be held at the Elm Street Community Center located at 1221 Ash Street (Attachment 1).

In an effort to provide sufficient public notice of changes in regular meeting locations, a press release will be distributed and the schedule of meetings and locations will be posted on the door of the City Council Chambers, on the City Hall public bulletin board, and on the City's website. The change in meeting locations will also be emphasized and highlighted on all Agendas.

Additionally, this year, the November 8, 2016 General Municipal Election falls on a regular City Council meeting date. Both the South County Regional Center and the Woman's Club and Community Center are utilized as polling places for the Election and are not available. Therefore, it is recommended the City Council cancel the regularly scheduled City Council meeting of November 8, 2016.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

- 1) Adopt a Resolution temporarily changing the place of the regular City Council meetings; and cancel the regular City Council meeting of November 8, 2016; or
- 2) Provide staff with other direction.

ADVANTAGES:

Adoption of the Resolution will allow the City Council to hold its regular meetings at alternative locations while the Project moves forward. Cancelling the November 8, 2016 regular meeting will also allow the City Council, staff and citizens to participate in election night activities.

DISADVANTAGES:

No disadvantages have been identified.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC INFORMATION AND COMMENTS:

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachments:

1. Temporary Change of Meeting Places for Government Meetings

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARROYO GRANDE TEMPORARILY CHANGING THE PLACE
OF ITS REGULAR MEETINGS**

WHEREAS, pursuant to Arroyo Grande Municipal Code Section 2.04.020, regular meetings of the City Council shall be held at the City Council Chambers located at 215 E. Branch Street, Arroyo Grande; provided, however, the place of regular meetings may be changed by majority vote of the City Council and upon posting on the doors of the City Council Chambers a notice of the time and place of the changed meetings; and

WHEREAS, the City Council Chambers will be temporarily under construction for the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project (“Project”) and unavailable for public meetings; and

WHEREAS, the City Council desires to temporarily change the place of its regular meetings during construction of the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arroyo Grande as follows:

1. Effective September 2016, the regular meetings of the City Council shall be held on the second and fourth Tuesday of each month, at 6:00 p.m., at the places referenced in Exhibit A, attached hereto and incorporated by reference.
2. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof. This Resolution shall be automatically repealed and have no further force or effect upon completion of the Project when the regular meetings of the City Council will again be held at the City Council Chambers located at 215 E. Branch Street, California.
3. The City Clerk is directed to post notice of the place of the changed meetings on the doors of the Council Chambers, located at 215 E. Branch Street, the City Hall public bulletin board at 300 E. Branch Street, and on the City website.

On motion of Council Member _____, seconded by Council Member _____, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution was passed and adopted this 23rd day of August, 2016.

**RESOLUTION NO.
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JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

GEOFF ENGLISH, ACTING CITY MANAGER

APPROVED AS TO FORM:

HEATHER WHITHAM, CITY ATTORNEY

EXHIBIT A

TEMPORARY CHANGE OF MEETING PLACE FOR CITY COUNCIL MEETINGS

September 13, 2016	South County Regional Center, 800 W. Branch Street, A.G.
September 27, 2016	South County Regional Center, 800 W. Branch Street, A.G.
October 11, 2016	South County Regional Center, 800 W. Branch Street, A.G.
October 25, 2016	AG Woman's Club and Community Center, 211 Vernon Street, A.G.
November 8, 2016*	Meeting Cancelled
November 22, 2016	South County Regional Center, 800 W. Branch Street, A.G.
December 13, 2016:	AG Woman's Club and Community Center, 211 Vernon Street, A.G.
December 27, 2016**	South County Regional Center, 800 W. Branch Street, A.G.

* SCRC & Woman's Club serve as polling places for the November 2016 Election

** Meeting subject to cancellation upon future action by the City Council due to holidays

TEMPORARY CHANGE OF MEETING PLACES FOR GOVERNMENT MEETINGS

<u>MEETING</u>	<u>DATE</u>	<u>LOCATION</u>
CITY COUNCIL	Tuesday, September 13, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, September 27, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, October 11, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, October 25, 2016	AG Woman's Club and Community Center, 211 Vernon Street
CITY COUNCIL	Tuesday, November 08, 2016	Meeting Cancelled
CITY COUNCIL	Tuesday, November 22, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, December 13, 2016	AG Woman's Club and Community Center, 211 Vernon Street
CITY COUNCIL	Tuesday, December 27, 2016	South County Regional Center, 800 W. Branch Street
PLANNING COMMISSION	Tuesday, September 06, 2016	South County Regional Center, 800 W. Branch Street
PLANNING COMMISSION	Tuesday, September 20, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, October 04, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, October 18, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, November 01, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, November 15, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, December 06, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, December 20, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, September 19, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, October 17, 2016	South County Regional Center, 800 W. Branch Street
TRAFFIC COMMISSION	Monday, November 14, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, December 19, 2016	South County Regional Center, 800 W. Branch Street
PARKS & RECREATION COMMISSION	Wednesday, September 14, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, October 12, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, November 09, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, December 14, 2016	Elm Street Community Center, 1221 Ash Street