



MEMORANDUM

TO: CITY COUNCIL

FROM: TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR

BY: SAM ANDERSON, PLANNING TECHNICIAN

SUBJECT: CONSIDERATION OF AMENDMENT TO TEMPORARY USE PERMIT CASE NO. 16-004; USE OF CITY PROPERTY FOR THE 27TH ANNUAL ARROYO VALLEY CAR CLUB SUNSET CRUISE ON JULY 29, 2016 AND CAR SHO ON JULY 30, 2016

DATE: JULY 26, 2016

RECOMMENDATION:

It is recommended the City Council adopt a Resolution amending Temporary Use Permit 16-004 to allow the additional closure of Olohan Alley from Short Street to Mason Street for the 27th Annual Car Sho on July 30, 2016.

IMPACT TO FINANCIAL AND PERSONNEL RESOURCES:

The requested amendment requires no additional financial and personnel resources beyond previously approved expenditures.

BACKGROUND:

On May 24, 2016, the City Council approved Temporary Use Permit 16-004 permitting the closure of City streets for operation of the 27th Annual Car Sho on July 30, 2016. This approval permitted the closure of Olohan Alley between Bridge Street and Short Street. However, the applicant has clarified that they desire to utilize Olohan Alley between Bridge Street and Mason Street for the event.

ANALYSIS OF ISSUES:

The modification to the proposed closures is minimal. The area of Olohan Alley between Short Street and Mason Street will be heavily impacted by the operation of the event and will be utilized more productively by allowing Car Sho operations. This amendment is consistent with previously approved Car Sho events and other events that use Olohan Alley. The Saturday Farmer's Market will be relocated to Heritage Square Park as previously approved.

ADVANTAGES:

Expanding the closure of Olohan Alley will more efficiently utilize a heavily impacted space and allow the event to operate more efficiently.

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DISADVANTAGES:

More of Olohan Alley will be unavailable for public parking; however, since the event already heavily impacts that portion of Olohan Alley, further consequences will be minimal.

ALTERNATIVES:

The following alternatives are presented for Council consideration:

- Adopt the Resolution approving the amendment to Temporary Use Permit Case No. 16-004, approving the additional closure of Olohan Alley from Short Street to Mason Street;
- Modify and adopt the Resolution approving the amendment to Temporary Use Permit Case No. 16-004, approving the additional closure of Olohan Alley from Short Street to Mason Street;
- Do not adopt the Resolution, take tentative action to deny the amendment to the Temporary Use Permit, and direct staff to return with an appropriate Resolution;
- Provide direction to staff.

ENVIRONMENTAL REVIEW:

In compliance with the California Environmental Quality Act (CEQA), the Community Development Department has determined that this project is categorically exempt per Section 15304(e) of the CEQA Guidelines involving minor temporary uses of land having negligible or no permanent effects on the environment.

PUBLIC NOTIFICATION AND COMMENTS:

The Village Improvement Association will be notified of the details of the final street closures and traffic control plan to disseminate the appropriate information to Village Business owners. A condition of approval is included in the attached Resolution requiring a notice of street closure to be published in *The Tribune*. The Agenda was posted in front of City Hall on Thursday, July 21, 2016. The Agenda and staff report were posted on the City's website on Friday, July 22, 2016.

Attachments:

1. Updated Car Sho closure map for the 2016 event

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING TEMPORARY USE PERMIT 16-004; AUTHORIZING THE USE OF CITY PROPERTY AND THE CLOSURE OF CITY STREETS FOR THE 27TH ANNUAL ARROYO VALLEY CAR CLUB SUNSET CRUISE ON JULY 29, 2016 AND CAR SHO ON JULY 30, 2016

WHEREAS, members of the Arroyo Valley Car Club have requested closure of certain City streets and the use of City property, as outlined below, for its annual Car Sho and Sunset Cruise event to be held on July 29th and 30th, 2016; and

WHEREAS, members of the Arroyo Valley Car Club will be responsible for traffic control and cleanup; and

WHEREAS, the cruise event and Car Sho are expected to benefit both the East Grand Avenue business corridor and the Village commercial area and provide both residents and visitors with entertainment and recreation; and

WHEREAS, on May 24, 2016, the City Council approved Temporary Use Permit 16-004 and now desires to amend that approval to provide for closure of Olohan Alley between Bridge Street and Mason Street; and

WHEREAS, the City Council finds, after due study and deliberation, that the following circumstances exist:

Temporary Use Permit Findings:

1. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare.
2. The proposed site is adequate in size and shape to accommodate the temporary use without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the site.
3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate.
4. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande hereby amends Temporary Use Permit No. 16-004, with the above findings and subject

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to the conditions as set forth in Exhibit "A", attached hereto and incorporated herein by this reference:

1. East Grand Avenue between Courtland Street and Halcyon Road shall be closed from 6:00 pm to 8:30 pm on Friday, July 29th, 2016.
2. Sunset Drive between Alder Street and Elm Street shall be closed from 6:00 pm to 8:30 pm on Friday, July 29th, 2016.
3. The following detour route for through traffic on Grand Avenue shall be established:
 - Eastbound traffic – South on S. Courtland Street to Ash Street; East on Ash Street to S. Elm Street; South on S. Elm Street to Fair Oaks Avenue; East on Fair Oaks Avenue to S. Halcyon Road; North on S. Halcyon Road;
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 - Westbound traffic– South on S. Halcyon Road to Farroll Avenue; West on Farroll Avenue to Oak Park Avenue; North on Oak Park Avenue.
4. Closure of West and East Branch Streets from Traffic Way to Mason Street; Bridge Street from Branch Street to Nelson Street; Olohan Alley from Bridge Street to Mason Street; Nevada Street at Branch Street; The Car Corral; Short Street between Branch Street and Olohan Alley from 5:00 am until 5:00 pm on Saturday, July 30, 2016.
5. Closure of Nelson Street between Bridge and Short Streets for the purpose of creating a registration area for the Car Sho from 5:00 am until 9:30 am on Saturday, July 30, 2016.
6. That the Arroyo Valley Car Club will adhere to certain requirements and conditions set forth by the Community Development, Streets, Police, Public Works, Building and Life Safety, and Five Cities Fire Authority (FCFA) regarding security and traffic control and all other applicable conditions of a Temporary Use Permit to be issued by the City as set forth in Exhibit "A".

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this 26th day of July, 2016.

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JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

GEOFF ENGLISH, ACTING CITY MANAGER

APPROVED AS TO FORM:

HEATHER K. WHITHAM, CITY ATTORNEY

EXHIBIT "A"
CONDITIONS OF APPROVAL
ARROYO VALLEY CAR CLUB SUNSET CRUISE AND CAR SHO
AMENDED TEMPORARY USE PERMIT NO. 16-004
FRIDAY AND SATURDAY, JULY 29 AND 30, 2016

General Conditions

1. The applicant shall ascertain and comply with all Federal, State, County and City requirements as are applicable to this project.
2. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
3. To the full extent permitted by officials, the applicant shall indemnify, defend and hold harmless the City, its agents, officers, and employees from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, this Temporary Use Permit or the applicant's use of City streets and property as provided by this Temporary Use Permit, except liability arising out of the proven sole negligence of the City.

Community Development Department Conditions

4. The applicant shall notify affected merchants and property owners on the affected street closure segments twice prior to the events, with the second notice no later than Friday, July 22, 2016. Additionally, the applicant shall inform the Arroyo Grande Village Improvement Association and the Chamber of Commerce of the Car Sho and cruise night activities.
5. The applicant shall provide a list of the charities that receive proceeds from the event to the Community Development Director.

Public Works Department Conditions

6. The applicant shall flag all sprinkler heads on turf and lawn areas to prevent damage. The applicant shall be responsible for the cost of broken sprinklers and labor associated with damage caused due to cars on turf areas.
7. The applicant shall coordinate the placement of waste containers by Monday, July 25, 2016, with the Director of Public Works.

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8. The applicant shall submit a trash and recycling plan, supervise all areas, and pick up litter, waste, and debris, and shall empty all City waste containers in dumpsters provided by the Arroyo Valley Car Club.
9. At least one week prior to the Car Sho, the applicant shall inform Public Works on the number of trashcans that will be needed for the event.

Police Department Conditions

10. The applicant shall reimburse remaining Public Works and Police Department expenses for traffic control and related services associated with the Sunset Cruise and Car Sho events.
11. No throwing of candy from vehicles shall be allowed. All rules of the road shall apply to the participants of the Sunset Cruise and violators are subject to ejection, citation and arrest.
12. All participants, volunteers, and employees of the Sunset Cruise and Car Sho shall wear appropriate attire at all times.
13. All volunteers and employees of the Sunset Cruise shall wear traffic vests at all times.
14. The road must be blocked with barricades that are used at other events such as the Strawberry Festival. Coordination between the applicant and Bob Lund of the Village Improvement District is required.

Streets Division Conditions

15. The applicant shall be responsible for providing, setting up, and removing barricades for closures of City streets, alleys, parking lots, driveways and City facilities mentioned in the application per a traffic control plan acceptable to the Public Works Director.
16. The applicant shall place all barricades and signs posting on-street parking restrictions and parking lot closures a minimum of 48 hours prior to the event.
17. All water barricades shall be filled using non-potable water.
18. The applicant shall place a notice of street closures in *The Tribune* at least once during the week prior to July 29 and July 30, 2016.
19. The applicant shall coordinate with the Police, Streets, and FCFA with regard to the closures of streets, alleys, parking lots, and the use of City property.
20. The applicant shall clean all City streets and parking areas utilized at the conclusion of the event.

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21. Traffic signals at W. Branch Street and Traffic Way shall be made to flash rather than cycle through the standard signalization.

Building and Life Safety Division Five Cities Fire Authority Conditions

22. The applicant must comply with the Building and Life Safety Division and FCFA guidelines.
23. Emergency access must be maintained to the satisfaction of the Fire Chief.
24. The use of generators must be reviewed and approved by the Fire Chief.
25. All fire lanes must be posted and enforced per Police and FCFA guidelines.
26. All food booths must comply with the San Luis Obispo County and City Building and Life Safety Division and FCFA guidelines.
27. The Building and Life Safety Division and FCFA must inspect all food booths and generators prior to event opening.
28. The applicant shall provide one handicapped accessible restroom.

Additional Conditions

29. The applicant shall provide a \$1,000,000.00 commercial general liability insurance policy, subject to City Attorney approval, naming the City as additional insured.
30. The applicant shall coordinate with the Farmers' Market Association in relocating the Farmers' Market to Heritage Square Park on Saturday, July 30th, 2016.

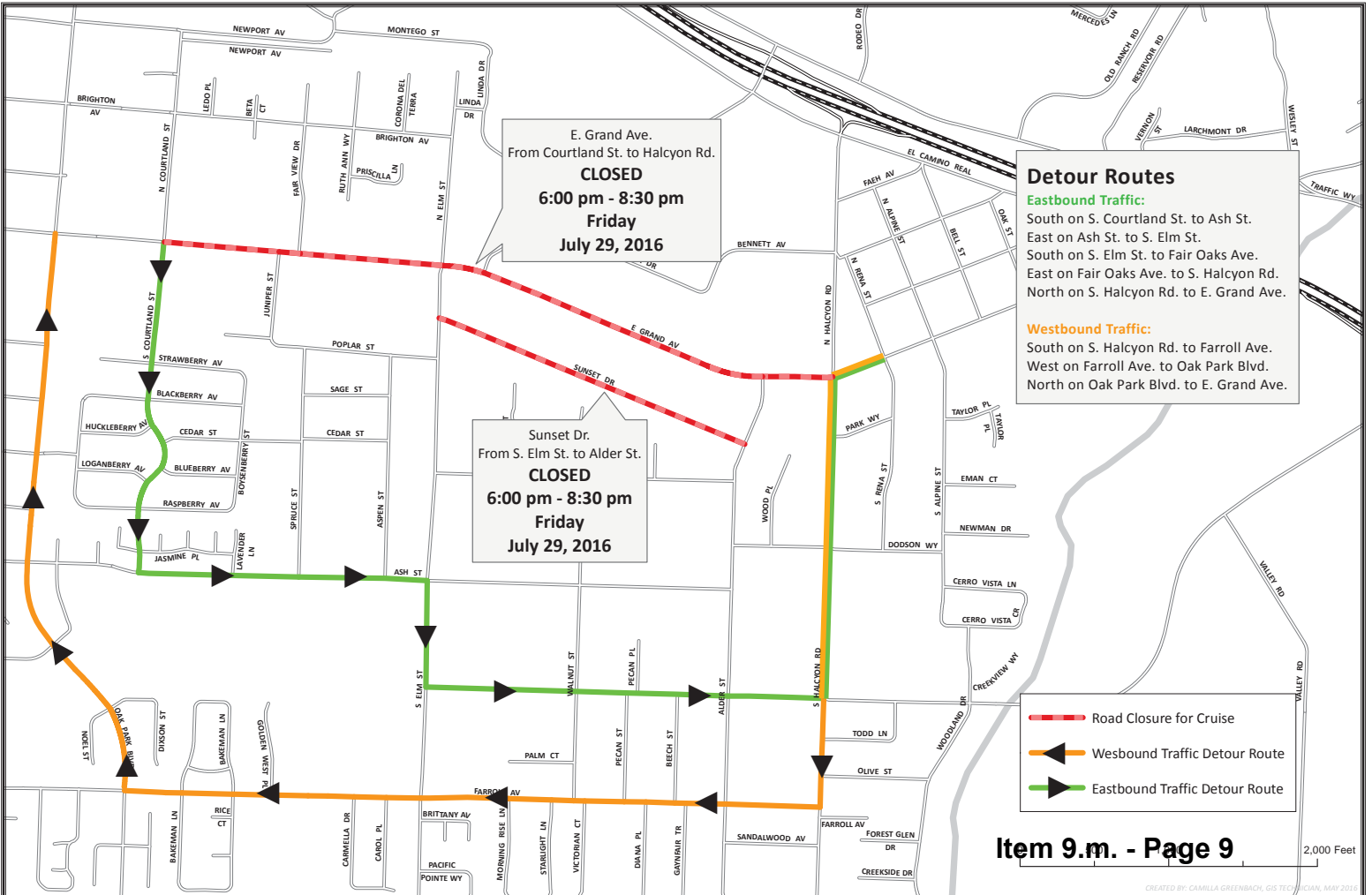
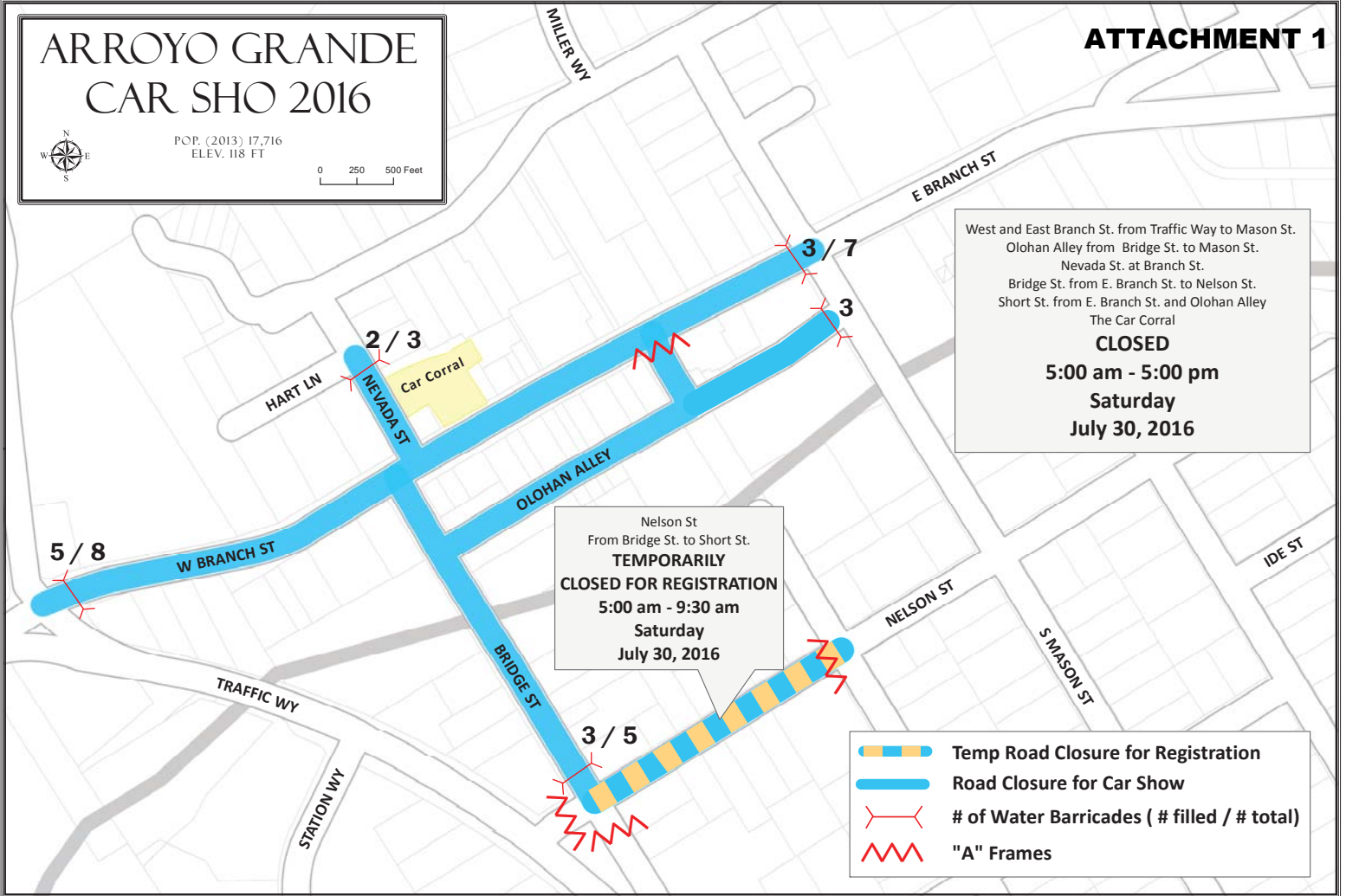
ARROYO GRANDE CAR SHO 2016



POP. (2013) 17,716
ELEV. 118 FT

0 250 500 Feet

ATTACHMENT 1



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