



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES**

**SUBJECT: CONSIDERATION OF CONFIRMATION OF ASSESSMENTS FOR TRACTS 1769, 2310, AND 2236**

**DATE: JUNE 14, 2016**

### **RECOMMENDATION:**

It is recommended the City Council:

1. Adopt a Resolution confirming landscaping and lighting assessments for all parcels within Tract 1769;
2. Adopt a Resolution confirming the assessments for the Parkside Assessment District for all parcels within Tract 2310 (Parkside Village Subdivision);
3. Adopt a Resolution confirming the assessments for the Grace Lane Assessment District for all parcels within Tract 2236 (Grace Lane Subdivision).

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

The City created three assessment districts to provide landscaping and other specified maintenance. The assessments are placed on the affected property owner's tax roll each year. The total amount of revenue to be received from the assessment districts in Fiscal Year 2016-17 is \$56,376.

The staff time for the administration of the assessments is minimal and will be reimbursed annually through the City's Cost Allocation plan.

### **BACKGROUND:**

On June 9, 1992, Landscaping and Lighting Assessment District No. 1 was created to provide landscaping and lighting improvements and maintenance for Tract 1769. The annual assessment was \$100 per parcel located within Tract 1769 (a total of \$3,000). The Tract 1769 landscaping and lighting assessment must be confirmed by the Council each year.

On November 8, 2005, at the request of Parkside Village LLC, the sole owner and developer of the Parkside Village Subdivision (Tract 2310), the City Council approved the formation of the Parkside Village Assessment District. At the June 26, 2012 meeting, Council approved a Supplement to the Engineer's Report to reduce the assessment for the Parkside Village Assessment District. The assessment is adjusted annually by the April Consumer Price Index (CPI), which was 2.0% in 2016. The annual assessments vary from \$434 to \$714 per parcel for a total of \$42,770 annually.

**CITY COUNCIL  
CONSIDERATION OF CONFIRMATION OF ASSESSMENTS  
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PAGE 2**

On November 28, 2006, at the request of Vista Roble LLC, the sole owner of the Grace Lane Subdivision (Tract 2236), the City Council approved the formation of the Grace Lane Assessment District. This assessment is also adjusted annually by the April CPI or 1.8% in 2016. The annual assessment ranges from \$522 to \$694 per parcel for a total annual assessment of \$10,606.

**ANALYSIS OF ISSUES:**

All of the above referenced assessments must be confirmed each year. The assessments will be added to the tax roll of the affected property owners and collected by the San Luis Obispo County Tax Collector.

**ALTERNATIVES:**

The following alternatives are presented for the City Council's consideration:

- Approve staff recommendations;
- Do not approve staff recommendations;
- Modify staff recommendations and approve;
- Provide direction to staff.

**ADVANTAGES:**

By confirming the assessments, the City will continue to receive the funding to maintain the landscape districts.

**DISADVANTAGES:**

There is no disadvantage identified in this recommendation.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in front of City Hall on Thursday, June 9, 2016. The Agenda and report were posted on the City's website on Friday, June 10, 2016. No public comments were received.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF ARROYO GRANDE CONFIRMING A LANDSCAPING  
AND LIGHTING ASSESSMENT FOR TRACT 1769**

**WHEREAS**, on June 9, 1992, the City Council of the City of Arroyo Grande ordered the formation of Arroyo Grande Landscaping and Lighting Assessment District No. 1, within Tract 1769, containing 30 single-family home sites located at Farroll Avenue and Oak Park Boulevard; and

**WHEREAS**, the Landscaping and Lighting Assessment District No. 1 was established under the provisions of the Landscape and Lighting Act of 1972 (California Streets and Highways code Sections 22500 et seq.); and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured tax roll and collected at the same time and in the same manner as County taxes are collected; and

**WHEREAS**, it is the intention of the City Council of the City of Arroyo Grande to levy assessments totaling \$3,000 (\$100 per assessable parcel) for Landscaping and Lighting Assessment District No. 1 for the Fiscal Year 2016-17.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande as follows:

1. That the above recitals are true and correct and incorporated herein.
2. That the assessments shown on Exhibit "A", attached hereto and incorporated herein by this reference, are confirmed as true and correct.
3. Immediately after adoption, a certified copy of this Resolution shall be filed with the County Auditor.
4. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the remaining amount of the assessments, after deducting compensation due the County for collection, shall be paid to the City.

**RESOLUTION NO.**

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On motion by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_,  
and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

The foregoing Resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**JIM HILL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**DIANNE THOMPSON, CITY MANAGER**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**HEATHER WHITHAM, CITY ATTORNEY**

EXHIBIT A

SAN LUIS OBISPO COUNTY TAX SYSTEM		
TRACT 1769 ASSESSMENTS		
FOR TAX ROLL YEAR 2016-17		
FUND	ASSESSMENT #	CHARGE
1765	077253001	\$ 100.00
1765	077253002	\$ 100.00
1765	077253003	\$ 100.00
1765	077253004	\$ 100.00
1765	077253005	\$ 100.00
1765	077253006	\$ 100.00
1765	077253007	\$ 100.00
1765	077253008	\$ 100.00
1765	077253009	\$ 100.00
1765	077253010	\$ 100.00
1765	077253011	\$ 100.00
1765	077253012	\$ 100.00
1765	077253013	\$ 100.00
1765	077253014	\$ 100.00
1765	077253015	\$ 100.00
1765	077253016	\$ 100.00
1765	077253017	\$ 100.00
1765	077253018	\$ 100.00
1765	077253019	\$ 100.00
1765	077253020	\$ 100.00
1765	077253021	\$ 100.00
1765	077253022	\$ 100.00
1765	077253023	\$ 100.00
1765	077253024	\$ 100.00
1765	077253025	\$ 100.00
1765	077253026	\$ 100.00
1765	077253027	\$ 100.00
1765	077253028	\$ 100.00
1765	077253029	\$ 100.00
1765	077253030	\$ 100.00
TOTAL		\$ 3,000.00

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF ARROYO GRANDE CONFIRMING THE  
ASSESSMENTS FOR THE PARKSIDE VILLAGE  
ASSESSMENT DISTRICT (TRACT 2310)**

**WHEREAS**, the owner (Parkside Village, LLC) of Lots 1 through 67, Tract 2310, requested the City form a maintenance assessment district, commonly referred to as the Parkside Village Assessment District to provide means to finance the costs of maintenance, operation, and service of certain specified improvements; and

**WHEREAS**, on November 8, 2005, the Arroyo Grande City Council adopted Resolution No. 3888 ordering the formation of the Parkside Village Assessment District, confirming assessments, assessment district diagram, and approving the levying of assessments for Tract 2310 (Parkside Village); and

**WHEREAS**, the Parkside Village Assessment District was established under the provisions of the Landscape and Lighting Act of 1972 (California Streets and Highways code Sections 22500 et seq.); and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured property tax roll and collected at the same time and in the same manner as County taxes are collected; and

**WHEREAS**, assessments for the Parkside Village Assessment District must be confirmed by the City Council for each fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande as follows:

1. That the above recitals are true and correct and incorporated herein.
2. That the assessments for the 2016-17 fiscal year shown on Exhibit "A", attached hereto and incorporated herein by this reference, are confirmed as true and correct.
3. Assessments shall be adjusted annually by modifying the adopted value up or down in conformance with the Consumer Price Index for the Los Angeles region. The factor for the adjustment of the assessments shall be calculated using the April index and established by the Director of Administrative Services, utilizing the following formula:

$$\text{Factor} = 1 + \frac{\text{Current Index} - \text{Prior Year Index}}{\text{Prior Year Index}}$$

**RESOLUTION NO.**

**PAGE 2**

4. Immediately after adoption, a certified copy of this Resolution shall be filed with the County Auditor.
5. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the remaining amount of the assessments, after deducting compensation due the County for collection, shall be paid to the City.

On motion by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.



\_\_\_\_\_  
**JIM HILL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**DIANNE THOMPSON, CITY MANAGER**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**HEATHER WHITHAM, CITY ATTORNEY**

EXHIBIT A

SAN LUIS OBISPO COUNTY TAX SYSTEM						
TRACT 2310 ASSESSMENTS						
FOR TAX ROLL YEAR 2016-17						
FUND	ASSESSMENT #	CHARGE		FUND	ASSESSMENT #	CHARGE
1893	077255002	\$ 434.00		1893	077255038	\$ 714.00
1893	077255003	\$ 434.00		1893	077255039	\$ 714.00
1893	077255004	\$ 434.00		1893	077255040	\$ 714.00
1893	077255005	\$ 434.00		1893	077255041	\$ 714.00
1893	077255006	\$ 434.00		1893	077255042	\$ 714.00
1893	077255007	\$ 434.00		1893	077255043	\$ 714.00
1893	077255008	\$ 434.00		1893	077255044	\$ 714.00
1893	077255009	\$ 434.00		1893	077255045	\$ 714.00
1893	077255010	\$ 434.00		1893	077255046	\$ 714.00
1893	077255011	\$ 434.00		1893	077255047	\$ 714.00
1893	077255012	\$ 434.00		1893	077255048	\$ 714.00
1893	077255013	\$ 434.00		1893	077255049	\$ 714.00
1893	077255014	\$ 434.00		1893	077255050	\$ 714.00
1893	077255015	\$ 714.00		1893	077255051	\$ 714.00
1893	077255016	\$ 714.00		1893	077255052	\$ 714.00
1893	077255017	\$ 714.00		1893	077255053	\$ 714.00
1893	077255018	\$ 714.00		1893	077255054	\$ 714.00
1893	077255019	\$ 714.00		1893	077255055	\$ 714.00
1893	077255020	\$ 714.00		1893	077255056	\$ 714.00
1893	077255021	\$ 714.00		1893	077255057	\$ 714.00
1893	077255022	\$ 714.00		1893	077255058	\$ 714.00
1893	077255023	\$ 714.00		1893	077255059	\$ 714.00
1893	077255024	\$ 714.00		1893	077255060	\$ 714.00
1893	077255027	\$ 714.00		1893	077255061	\$ 714.00
1893	077255028	\$ 714.00		1893	077255062	\$ 714.00
1893	077255029	\$ 714.00		1893	077255063	\$ 714.00
1893	077255030	\$ 714.00		1893	077255064	\$ 714.00
1893	077255031	\$ 714.00		1893	077255065	\$ 714.00
1893	077255032	\$ 714.00		1893	077255066	\$ 714.00
1893	077255033	\$ 714.00		1893	077255067	\$ 714.00
1893	077255034	\$ 714.00		1893	077255068	\$ 714.00
1893	077255035	\$ 714.00				
1893	077255036	\$ 714.00		TOTAL		\$ 42,770.00
1893	077255037	\$ 714.00				

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE CONFIRMING THE ASSESSMENTS FOR THE GRACE LANE ASSESSMENT DISTRICT (TRACT 2236)**

**WHEREAS**, the owner (Vista Roble, LLC) of Lots 1 through 19, Tract 2236, petitioned the City to form a maintenance assessment district, commonly referred to as the Grace Lane Assessment District to provide means to finance the costs of maintenance, operation, and service of certain specified improvements; and

**WHEREAS**, on November 28, 2006, the Arroyo Grande City Council adopted Resolution No. 3976 ordering the formation of the Grace Lane Assessment District, confirming assessments, assessment district diagram, and approving the levying of assessments for Tract 2236 (Grace Lane Subdivision); and

**WHEREAS**, the Grace Lane Assessment District was established under the provisions of the Landscape and Lighting Act of 1972 (California Streets and Highways code Sections 22500 et seq.); and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured property tax roll and collected at the same time and in the same manner as County taxes are collected; and

**WHEREAS**, assessments for the Grace Lane Assessment District must be confirmed by the City Council for each fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande as follows:

1. That the above recitals are true and correct and incorporated herein.
2. That the assessments for the 2016-17 fiscal year shown on Exhibit "A", attached hereto and incorporated herein by this reference, are confirmed as true and correct.
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On motion by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

**RESOLUTION NO.  
PAGE 3**

\_\_\_\_\_  
**JIM HILL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**DIANNE THOMPSON, CITY MANAGER**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**HEATHER WHITHAM, CITY ATTORNEY**

EXHIBIT A

SAN LUIS OBISPO COUNTY TAX SYSTEM		
TRACT 2236 ASSESSMENTS		
FOR TAX ROLL YEAR 2016-17		
FUND	ASSESSMENT #	CHARGE
1895	007019002	\$ 522.00
1895	007019003	\$ 522.00
1895	007019004	\$ 522.00
1895	007019005	\$ 522.00
1895	007019006	\$ 522.00
1895	007019007	\$ 522.00
1895	007019008	\$ 522.00
1895	007019035	\$ 522.00
1895	007019036	\$ 522.00
1895	007019037	\$ 522.00
1895	007019012	\$ 522.00
1895	007019014	\$ 522.00
1895	007019015	\$ 522.00
1895	007019016	\$ 522.00
1895	007019017	\$ 522.00
1895	007019034	\$ 694.00
1895	007019033	\$ 694.00
1895	007019025	\$ 694.00
1895	007019030	\$ 694.00
TOTAL		\$ 10,606.00