



## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** GEOFF ENGLISH, PUBLIC WORKS DIRECTOR

**BY:** SHANE TAYLOR, UTILITIES MANAGER

**SUBJECT:** CONSIDERATION OF ACCEPTANCE OF THE RESERVOIR NO. 2  
ROOF RECOATING PROJECT, PW 2015-13

**DATE:** APRIL 26, 2016

### RECOMMENDATION:

It is recommended the City Council:

1. Accept the project improvements as constructed by Fluid Resource Management in accordance with the plans and specifications for the Reservoir No. 2 Roof Recoating project;
2. Direct staff to file a Notice of Completion; and
3. Authorize release of the retention, thirty-five (35) days after the Notice of Completion has been recorded, if no liens have been filed, and return remaining project budget to the Fund Balance.

### IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The current FY 2015-16 Capital Improvement Program budget includes \$80,000 for the Reservoir No. 2 Roof Recoating project. The total project cost (design, construction, administration, testing, etc.) is estimated at \$66,000. The contractor's final construction cost is \$51,057.57. The recommended action will not result in any impact on staff resources.

### BACKGROUND:

On November 10, 2015, Council awarded a construction contract to perform the subject project to Fluid Resource Management for \$47,718.94 and authorized the City Manager to approve change orders in the amount of \$4,771.89. The project involved the preparation, minor surface repairs and re-coating of the roof and vent and railing of the existing 1,000,000 gallon above ground steel water Reservoir No. 2, located on Hillcrest Drive.

### ANALYSIS OF ISSUES:

The contractor has completed the work in accordance with the approved plans and specifications, and there are no outstanding issues.

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**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Approve staff's recommendations to accept the Reservoir No. 2 Roof Recoating project;
2. Do not accept the Reservoir No. 2 Roof Recoating project;
3. Accept the Reservoir No. 2 Roof Recoating project but do not authorize release of retention; or
4. Provide direction to staff.

**ADVANTAGES:**

The project is complete. Accepting the improvements will allow staff to close out the project. Remaining funds in the project account will be returned to the Water Fund Balance.

**DISADVANTAGES:**

The disadvantage of accepting the improvements would be if subsequent deficiencies in the work are identified. However, the contract documents include a one-year warranty period for the contractor to address any construction defects that may arise.

**ENVIRONMENTAL REVIEW:**

The project is categorically exempt from CEQA pursuant to Section 15301(b).

**PUBLIC NOTIFICATION AND COMMENTS:**

The agenda was posted at City Hall on Thursday, April 21, 2016. The agenda and staff report was posted on the City's website on Friday, April 22, 2016. No public comments were received as of the time of preparation of this report.

Attachment:

1. Notice of Completion

RECORDING REQUESTED BY  
 AND WHEN RECORDED RETURN TO:  
 CITY CLERK  
 CITY OF ARROYO GRANDE  
 300 EAST BRANCH STREET  
 ARROYO GRANDE, CA 93420

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner or agent of owner of the interest or estate or the property hereinafter described as stated below.
2. The FULL NAME of the OWNER is: The City of Arroyo Grande
3. The FULL ADDRESS of the OWNER is: 300 East Branch Street, Arroyo Grande, California 93420
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: in fee
5. THE FULL NAME and FULL ADDRESS of ALL PERSONS, if any, who hold such interest or estate with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
 

NAMES	ADDRESSES
<u>None</u>	
6. THE FULL NAMES and FULL ADDRESSES of the PREDECESSOR'S in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvements herein referred to:
 

NAMES	ADDRESSES
<u>None</u>	
7. All work of improvement on the property hereinafter described was COMPLETED April 20, 2016
8. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: Fluid Resource Management
9. The street address of said property is: Hillcrest Drive, Arroyo Grande, CA 93420
10. The property on which said work of improvement was completed is in the City of Arroyo Grande, County of San Luis Obispo, State of California, and is described as follows: Reservoir No. 2 Roof Recoating Project, PW 2015-13

Verification of NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Community Development Director of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and the facts stated therein are true and correct.

\_\_\_\_\_  
 Geoff English, Public Works Director

April 27, 2016, Arroyo Grande, California

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