

**ACTION MINUTES
REGULAR MEETING OF THE PLANNING COMMISSION
TUESDAY, FEBRUARY 17, 2015
COUNCIL CHAMBERS, 215 EAST BRANCH STREET
ARROYO GRANDE, CALIFORNIA**

1. CALL TO ORDER

Chair George called the Regular Planning Commission meeting to order at 6:00 p.m.

2. ROLL CALL

Planning Commission: Commissioners John Keen, Terry Fowler-Payne, John Mack, Glenn Martin, and Chair Lan George were present.

Staff Present: Community Development Director Teresa McClish, Assistant Planner Matthew Downing, and Secretary Debbie Weichinger were present.

3. FLAG SALUTE

Commissioner Fowler-Payne led the Flag Salute.

4. AGENDA REVIEW

None

5. COMMUNITY COMMENTS AND SUGGESTIONS

None

6. WRITTEN COMMUNICATIONS

The Commission received the following material after preparation of the agenda:

1. A memo dated February 17, 2015 from Assistant Planner Downing regarding Agenda Item 8.a. recommending continuation of this item to a date uncertain.
2. A memo dated February 17, 2015 from Community Development Director McClish regarding Planning Commissioner liaison schedule for Architectural Review Committee and Historical Review Committee meetings in 2015.

7. CONSENT AGENDA

Action: Commissioner Keen moved, and Commissioner Martin seconded the motion to approve the February 3, 2015 minutes, as submitted. The motion passed on the following roll call vote:

AYES: Keen, Martin, Fowler-Payne, Mack, Martin, George

NOES: None

ABSENT: None

7.a. Consideration of Approval of Minutes

Action: Approved the minutes of the Regular Planning Commission meeting of February 3, 2015, as submitted.

8. PUBLIC HEARINGS

- 8.a. CONSIDERATION OF AMENDED CONDITIONAL USE PERMIT 15-001, LOT MERGER 15-001, AND VARIANCE 15-001; LOCATION – 880 OAK PARK BOULEVARD (APNs 007-771-053, -062, AND -072); APPLICANT – RUSS SHEPPEL**

**PLANNING COMMISSION
MINUTES
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Chair George stated she received a memorandum requesting to continue this item to a date uncertain.

Assistant Planner Downing stated the memorandum recommended that the Commission continue this item to a date uncertain but staff is now recommending continuing to a date certain of March 3, 2015.

Action: Commissioner Keen moved, and Commissioner Martin seconded the motion to continue Consideration of Amended Conditional Use Permit 15-001, Lot Merger 15-001, and Variance 15-001; Location – 880 Oak Park Boulevard to a date certain of March 3, 2015. Commissioner Keen retracted the motion and Commissioner Martin seconded the retraction so that the item could first be opened for questions and comments.

Individual Commissioners provided the following to be addressed at the March 3rd Commission meeting for the proposed project: requested a copy the grading plan; would like clarification on how parking spaces came about; how many spaces are being used for Kennedy Club Fitness and the remainder facilities; concern with parking for facilities; concern that the proposed circulation may impact the Memory Care Facility; would like staff to review the project traffic and the City’s impact policy; would like to review the previously approved Tract Map for the existing site, which would show the easements; questioned the set back of the creek; stated now is the time to address all the parking issues; and overall is in support of the project.

Action: Commissioner Keen moved, and Commissioner Martin seconded the motion to continue Consideration of Amended Conditional Use Permit 15-001, Lot Merger 15-001, and Variance 15-001; Location – 880 Oak Park Boulevard to a date certain of March 3, 2015.

AYES: Keen, Martin, Fowler-Payne, Mack, George
NOES: None
ABSENT: None

9. NON-PUBLIC HEARING ITEM

None

10. NOTICE OF ADMINISTRATIVE DECISIONS SINCE FEBRUARY 3, 2015

This is a notice of administrative decision for Minor Use Permits, including any approvals, denials or referrals by the Community Development Director. An administrative decision must be appealed or called up for review by the Planning Commission by a majority vote.

Case No.	Applicant	Address	Description	Action	Planner
PPR 15-001	Heidi Seastrand	1355 E Grand	Establishment of a natural healing & therapy business in the GMU district	A	H. King
TUP 15-002	Ashley Furniture	995 E. Grand	Approval of sidewalk sales on various holiday weekends 2/15 – 11/15	A	H. King

In answer to Commissioner Martin’s question regarding TUP 15-002, Assistant Planner Downing stated that upon complaint of sidewalk sales that staff has not approved, Code Enforcement will be contacted.

11. COMMISSION COMMUNICATIONS

None

12. STAFF COMMUNICATIONS

- The Commission was provided a copy of a memo dated February 17, 2015 from Community Development Director McClish regarding Planning Commissioner liaison schedule for Architectural Review Committee and Historical Review Committee meetings in 2015 for their review and information.
- Commissioner George nominated Commissioner Mack and Commissioner Martin seconded the motion to appoint Commissioner Mack to the Bridge Street Bridge Committee Stakeholders Group.

AYES: George, Martin, Keen, Fowler-Payne, Mack

NOES: None

ABSENT: None

13. ADJOURNMENT

On motion by Commissioner Keen, seconded by Commissioner Fowler-Payne and unanimously carried, the meeting adjourned 6:41 p.m.

ATTEST:

**DEBBIE WEICHINGER
SECRETARY TO THE PLANNING COMMISSION
(Approved_____)**

LAN GEORGE, CHAIR