



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: BILL ROBESON, PUBLIC WORKS DIRECTOR**

**SUBJECT: CONSIDERATION OF ADOPTION OF RESOLUTIONS DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS FOR THE PARKSIDE VILLAGE ASSESSMENT DISTRICT, GRACE LANE ASSESSMENT DISTRICT AND LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1, WITHIN TRACT 1769, FOR FISCAL YEAR 2021-2022**

**DATE: JUNE 22, 2021**

### **SUMMARY OF ACTION:**

Adoption of the associated Resolutions directing the levy and collection of assessment fees for maintenance and landscaping for the Parkside Village and Grace Lane Assessment Districts and the Landscaping District No. 1 within Tract 1769. No changes to the assessment fee amounts are proposed nor are any new improvements or substantial changes in existing improvements proposed for Fiscal Year 2021-22.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

By adopting the Resolutions, \$56,298 will be collected for Fiscal Year 2021-22 for the three assessment districts to provide landscaping and other specified maintenance. The assessments are placed on the affected property owner's tax roll each year.

### **RECOMMENDATION:**

It is recommended the City Council:

1. Conduct a public hearing for the levy and collection of assessments for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1 within Tract 1769;
2. Adopt a Resolution directing the levy of the annual assessment for the Parkside Village Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2021-2022;
3. Adopt a Resolution directing the levy of the annual assessment for the Grace Lane Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2021-2022; and
4. Adopt a Resolution directing the levy of the annual assessment for the Landscaping and Lighting Assessment District No. 1 pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) within Tract 1769, for Fiscal Year 2021-2022.

**CITY COUNCIL**

**CONSIDERATION OF ADOPTION OF RESOLUTIONS DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS FOR THE PARKSIDE VILLAGE ASSESSMENT DISTRICT, GRACE LANE ASSESSMENT DISTRICT AND LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1, WITHIN TRACT 1769, FOR FISCAL YEAR 2021-2022**

**JUNE 22, 2021**

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**BACKGROUND:**

At the June 8, 2021 City Council meeting, Council approved the Engineer's Reports and adopted Resolution Nos. 4998, 4999, and 5000 declaring its intention to levy and collect assessments for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1 within Tract No. 1769, and setting a public hearing for June 22, 2021, at 6:00 P.M.

- For the Parkside Village Assessment District, the proposed annual assessments are \$446 or \$734 per parcel for a total of \$43,966 annually.
- For the Grace Lane Assessment District, the annual assessments are \$460 or \$608 per parcel for an annual total of \$9,332.
- For the Landscaping and Lighting Assessment District No. 1, within Tract 1769, the total assessment is \$100 per parcel for an annual total of \$3,000.

**ANALYSIS OF ISSUES:**

The California Streets and Highways Code Sections 22500 et seq., (California Landscape and Lighting Act of 1972) (Act), establishes the process by which local governmental agencies form assessment districts for the purpose of financing the costs and expenses of landscaping and lighting public areas. The final process includes a public hearing, which affords all interested parties the opportunity to hear and be heard. At the conclusion of the public hearing, the Council may adopt Resolutions (Attachments 1, 2, and 3) confirming the assessments, which constitute the levy of the assessments for the 2021-22 fiscal year. Upon fulfillment of these requirements, the City must submit the assessments to the County of San Luis Obispo for inclusion on the Fiscal Year 2021-22 property tax roll. The fees collected for each assessment district fund items such as monthly landscape maintenance, annual fire suppression/fuel reduction, savings for anticipated drainage structure maintenance /improvements, and general landscaping cleanup projects, as needed. Section 4 of each associated Engineer's Report provides a description of improvements.

**ADVANTAGES:**

Adoption of the Resolutions will be in compliance with the Act and allow the City to move forward with the process to collect assessments and perform the work identified in the Engineer's Report for each assessment district.

**DISADVANTAGES:**

No disadvantages for the proposed actions have been identified for this fiscal year.

**CITY COUNCIL**

**CONSIDERATION OF ADOPTION OF RESOLUTIONS DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS FOR THE PARKSIDE VILLAGE ASSESSMENT DISTRICT, GRACE LANE ASSESSMENT DISTRICT AND LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1, WITHIN TRACT 1769, FOR FISCAL YEAR 2021-2022**

**JUNE 22, 2021**

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**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Adopt Resolutions approving the levy to collect assessments for the Parkside Village Assessment District, Grace Lane Assessment District and Landscaping and Lighting Assessment District No. 1 within Tract 1769 for Fiscal Year 2021-22;  
or
2. Modify and adopt the Resolutions; or
3. Provide staff other direction.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Resolutions adopted by the City Council on June 8, 2021 declaring its intention to levy and collect annual assessments for all three (3) Assessment Districts in Fiscal Year 2021-22 were published in The Tribune on Friday, June 11, 2021. The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments

1. Proposed Resolution – Parkside Village
2. Proposed Resolution – Grace Lane
3. Proposed Resolution – District 1, Tract 1769

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS RELATED TO THE PARKSIDE VILLAGE ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (STREETS AND HIGHWAYS CODE SECTIONS 22500 ET. SEQ.) FOR FISCAL YEAR 2021-2022**

**WHEREAS**, on November 8, 2005, the City Council of the City of Arroyo Grande adopted Resolution No. 3888 ordering the formation of the Parkside Village Assessment District under Part 2 of Division 15 of the California Streets and Highways Code 22500-22679 (Landscape and Lighting Act of 1972), which allows local governmental agencies to form assessment districts for the purpose of financing the costs and expenses of landscaping and lighting public areas; and

**WHEREAS**, the City Council, at its meeting of June 8, 2021, approved Resolution No. 5086 approving the Engineer's Report and declaring its intention to levy and collect annual assessments for the Parkside Village Assessment District for Fiscal Year 2021-2022 and set a public hearing for June 22, 2021 for the Parkside Village Assessment District; and

**WHEREAS**, a public hearing to levy the annual assessment of the Parkside Village Assessment District was held June 22, 2021 via teleconference as follows: Zoom Meeting: <https://us02web.zoom.us/j/89129208197>; or by Telephone: 1-669-900-6833; 1-346-248-7799; 1-253-215-8782 and the City Council took public testimony from all interested persons as to the levy of the annual assessment for the Parkside Village Assessment District; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured property tax roll and collected at the same time and in the same manner as County taxes are collected.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande, as follows:

1. The foregoing recitals are true and correct and are incorporated herein.
2. The annual levy for the maintenance of Parkside Village Assessment District, located as shown in the approved Engineer's Report for the Parkside Village Assessment District is hereby ordered and the assessment of \$446 or \$734 per

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parcel for the Fiscal Year 2021-2022 as indicated on Exhibit "A" attached hereto and incorporated herein by this reference, is hereby confirmed.

3. Adoption of this Resolution shall constitute the levy of an assessment for Fiscal Year 2021-2022 and the City Clerk shall file the diagram and assessments with the County of San Luis Obispo Auditor.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this 22<sup>nd</sup> day of June, 2021.

**RESOLUTION NO.  
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**CAREN RAY RUSSOM, MAYOR**

**ATTEST:**

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**JESSICA MATSON, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**WHITNEY McDONALD, CITY MANAGER**

**APPROVED AS TO FORM:**

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**TIMOTHY J. CARMEL, CITY ATTORNEY**

SAN LUIS OBISPO COUNTY TAX SYSTEM  
TRACT 2310 ASSESSMENTS  
FOR TAX ROLL YEAR 2021-22

FUND	ASSESSMENT #	CHARGE	FUND	ASSESSMENT #	CHARGE
1893	077255002	\$ 446.00	1893	077255038	\$ 734.00
1893	077255003	\$ 446.00	1893	077255039	\$ 734.00
1893	077255004	\$ 446.00	1893	077255040	\$ 734.00
1893	077255005	\$ 446.00	1893	077255041	\$ 734.00
1893	077255006	\$ 446.00	1893	077255042	\$ 734.00
1893	077255007	\$ 446.00	1893	077255043	\$ 734.00
1893	077255008	\$ 446.00	1893	077255044	\$ 734.00
1893	077255009	\$ 446.00	1893	077255045	\$ 734.00
1893	077255010	\$ 446.00	1893	077255046	\$ 734.00
1893	077255011	\$ 446.00	1893	077255047	\$ 734.00
1893	077255012	\$ 446.00	1893	077255048	\$ 734.00
1893	077255013	\$ 446.00	1893	077255049	\$ 734.00
1893	077255014	\$ 446.00	1893	077255050	\$ 734.00
1893	077255015	\$ 734.00	1893	077255051	\$ 734.00
1893	077255016	\$ 734.00	1893	077255052	\$ 734.00
1893	077255017	\$ 734.00	1893	077255053	\$ 734.00
1893	077255018	\$ 734.00	1893	077255054	\$ 734.00
1893	077255019	\$ 734.00	1893	077255055	\$ 734.00
1893	077255020	\$ 734.00	1893	077255056	\$ 734.00
1893	077255021	\$ 734.00	1893	077255057	\$ 734.00
1893	077255022	\$ 734.00	1893	077255058	\$ 734.00
1893	077255023	\$ 734.00	1893	077255059	\$ 734.00
1893	077255024	\$ 734.00	1893	077255060	\$ 734.00
1893	077255027	\$ 734.00	1893	077255061	\$ 734.00
1893	077255028	\$ 734.00	1893	077255062	\$ 734.00
1893	077255029	\$ 734.00	1893	077255063	\$ 734.00
1893	077255030	\$ 734.00	1893	077255064	\$ 734.00
1893	077255031	\$ 734.00	1893	077255065	\$ 734.00
1893	077255032	\$ 734.00	1893	077255066	\$ 734.00
1893	077255033	\$ 734.00	1893	077255067	\$ 734.00
1893	077255034	\$ 734.00	1893	077255068	\$ 734.00
1893	077255035	\$ 734.00			
1893	077255036	\$ 734.00	TOTAL		<u>\$ 43,966.00</u>
1893	077255037	\$ 734.00			

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS RELATED TO THE GRACE LANE ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (STREETS AND HIGHWAYS CODE SECTIONS 22500 ET. SEQ.) FOR FISCAL YEAR 2021-2022**

**WHEREAS**, on November 28, 2006, the City Council of the City of Arroyo Grande adopted Resolution No. 3976 ordering the formation of the Grace Lane Assessment District under Part 2 of Division 15 of the California Streets and Highways Code 22500-22679 (Landscape and Lighting Act of 1972), which allows local governmental agencies to form assessment districts for the purpose of financing the costs and expenses of landscaping and lighting public areas; and

**WHEREAS**, the City Council, at its meeting of June 8, 2021, approved Resolution No. 5087 approving the Engineer's Report and declaring its intention to levy and collect annual assessments for the Grace Lane Assessment District for Fiscal Year 2020-2021 and set a public hearing for June 22, 2021 for the Grace Lane Assessment District; and

**WHEREAS**, a public hearing to levy the annual assessment of the Grace Lane Assessment District was held June 22, 2021 via teleconference as follows: Zoom Meeting: <https://us02web.zoom.us/j/89129208197>; or by Telephone: 1-669-900-6833; 1-346-248-7799; 1-253-215-8782 and the City Council took public testimony from all interested persons as to the levy of the annual assessment for the Grace Lane Assessment District; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured property tax roll and collected at the same time and in the same manner as County taxes are collected.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande, as follows:

1. The foregoing recitals are true and correct and are incorporated herein.
2. The annual levy for the maintenance of Grace Lane Assessment District, located as shown in the approved Engineer's Report for the Grace Lane Assessment District is hereby ordered and the assessment of \$460 or \$608 per parcel for the Fiscal Year 2021-2022 as indicated on Exhibit "A" attached hereto and



**RESOLUTION NO.**  
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incorporated herein by this reference, is hereby confirmed.

3. Adoption of this Resolution shall constitute the levy of an assessment for Fiscal Year 2021-2022 and the City Clerk shall file the diagram and assessments with the County of San Luis Obispo Auditor.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_,  
and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of June, 2021.

**RESOLUTION NO.  
PAGE 3**

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**CAREN RAY RUSSOM, MAYOR**

**ATTEST:**

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**JESSICA MATSON, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**WHITNEY McDONALD, CITY MANAGER**

**APPROVED AS TO FORM:**

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**TIMOTHY J. CARMEL, CITY ATTORNEY**

SAN LUIS OBISPO COUNTY TAX SYSTEM  
TRACT 2236 ASSESSMENTS

FOR TAX ROLL YEAR 2021-22

FUND	ASSESSMENT #	CHARGE
1895	007019002	\$ 460.00
1895	007019003	\$ 460.00
1895	007019004	\$ 460.00
1895	007019005	\$ 460.00
1895	007019006	\$ 460.00
1895	007019007	\$ 460.00
1895	007019008	\$ 460.00
1895	007019035	\$ 460.00
1895	007019036	\$ 460.00
1895	007019037	\$ 460.00
1895	007019012	\$ 460.00
1895	007019014	\$ 460.00
1895	007019015	\$ 460.00
1895	007019016	\$ 460.00
1895	007019017	\$ 460.00
1895	007019034	\$ 608.00
1895	007019033	\$ 608.00
1895	007019025	\$ 608.00
1895	007019030	\$ 608.00
TOTAL		<u>\$ 9,332.00</u>

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DIRECTING THE LEVY OF THE ANNUAL ASSESSMENTS RELATED TO THE ARROYO GRANDE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1, WITHIN TRACT 1769, PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (STREETS AND HIGHWAYS CODE SECTIONS 22500 ET. SEQ.) FOR FISCAL YEAR 2021-2022**

**WHEREAS**, on June 9, 1992, the City Council of the City of Arroyo Grande adopted Resolution No. 2932 ordering the formation of the Arroyo Grande Landscaping and Lighting Assessment District No. 1 (“District”), within Tract 1769 under Part 2 of Division 15 of the California Streets and Highways Code 22500-22679 (Landscape and Lighting Act of 1972), which allows local governmental agencies to form assessment districts for the purpose of financing the costs and expenses of landscaping and lighting public areas; and

**WHEREAS**, the City Council, at its meeting of June 8, 2021, approved Resolution No. 5088 approving the Engineer’s Report and declaring its intention to levy and collect annual assessments for the District for Fiscal Year 2021-2022 and set a public hearing for June 22, 2021 for the District; and

**WHEREAS**, a public hearing to levy the annual assessment of the District was held June 22, 2021 via teleconference as follows: Zoom Meeting: <https://us02web.zoom.us/j/89129208197>; or by Telephone: 1-669-900-6833; 1-346-248-7799; 1-253-215-8782 and the City Council took public testimony from all interested persons as to the levy of the annual assessment for the District; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22130, the City Council is authorized to levy this assessment; and

**WHEREAS**, pursuant to Streets and Highways Code Section 22646, the assessments herein confirmed by the City Council shall be collected on the secured tax roll and collected at the same time and in the same manner as County taxes are collected.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande, as follows:

1. The foregoing recitals are true and correct and are incorporated herein.
2. The annual levy for the maintenance of District, located as shown in the approved Engineer’s Report for the District is hereby ordered and the assessment of \$3,000 to be equally distributed per assessable parcel for the

**RESOLUTION NO.**  
**PAGE 2**

Fiscal Year 2021-2022 as indicated on Exhibit "A" attached hereto and incorporated herein by this reference, is hereby confirmed.

3. Adoption of this Resolution shall constitute the levy of an assessment for Fiscal Year 2021-2022 and the City Clerk shall file the diagram and assessments with the County of San Luis Obispo Auditor.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of June, 2021.

**RESOLUTION NO.  
PAGE 3**

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**CAREN RAY RUSSOM, MAYOR**

**ATTEST:**

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**JESSICA MATSON, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**WHITNEY McDONALD, CITY MANAGER**

**APPROVED AS TO FORM:**

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**TIMOTHY J. CARMEL, CITY ATTORNEY**

SAN LUIS OBISPO COUNTY TAX SYSTEM  
TRACT 1769 ASSESSMENTS

FOR TAX ROLL YEAR 2021-22

FUND	ASSESSMENT #	CHARGE
1765	077253001	\$ 100.00
1765	077253002	\$ 100.00
1765	077253003	\$ 100.00
1765	077253004	\$ 100.00
1765	077253005	\$ 100.00
1765	077253006	\$ 100.00
1765	077253007	\$ 100.00
1765	077253008	\$ 100.00
1765	077253009	\$ 100.00
1765	077253010	\$ 100.00
1765	077253011	\$ 100.00
1765	077253012	\$ 100.00
1765	077253013	\$ 100.00
1765	077253014	\$ 100.00
1765	077253015	\$ 100.00
1765	077253016	\$ 100.00
1765	077253017	\$ 100.00
1765	077253018	\$ 100.00
1765	077253019	\$ 100.00
1765	077253020	\$ 100.00
1765	077253021	\$ 100.00
1765	077253022	\$ 100.00
1765	077253023	\$ 100.00
1765	077253024	\$ 100.00
1765	077253025	\$ 100.00
1765	077253026	\$ 100.00
1765	077253027	\$ 100.00
1765	077253028	\$ 100.00
1765	077253029	\$ 100.00
1765	077253030	\$ 100.00
TOTAL		<u>\$ 3,000.00</u>

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